



City of Killeen

Legislation Text

File #: RS-24-060, **Version:** 1

Consider a memorandum/resolution ratifying a Sports Officiating Professional Services agreement with Copperas Cove Athletic Officials Association, in an amount of \$61,700.

DATE: March 19, 2024

TO: Kent Cagle, City Manager

FROM: Kelly Snook, Executive Director of Parks and Recreation

SUBJECT: Ratifying a Professional Services Agreement with Copperas Cove Athletic Officials Association

BACKGROUND AND FINDINGS:

A Professional Services Agreement was approved and signed by the City Manager, on December 12, 2023. This agreement will provide officiating services for the City of Killeen youth and adult Athletic programs. Adult sports were added to the program with a need for officials, which will result in the contract amount exceeding fifty thousand (\$50,000) dollars requiring Council approval.

These funds are coming from Athletic/Professional Services accounts with multiple project codes. The current amount paid for these services as of February 16, 2024 is \$14,075. The total annual estimated cost and budgeted expenditures for these services are \$61,700 for FY24. The services are currently being rendered for programs occurring now. The contract provides that City Council approval will be needed to approve expenditures over fifty thousand (\$50,000) dollars. Both parties have acknowledged that this expenditure will exceed fifty thousand (\$50,000) dollars and the agreement will need to be ratified by City Council before such amount is incurred.

THE ALTERNATIVES CONSIDERED:

N/A

Which alternative is recommended? Why?

Staff recommends ratification of the Professional Services agreement with Copperas Cove Athletic Officials Association so that we can continue to provide officiating services for the City of Killeen youth and adult Athletic programs.

CONFORMITY TO CITY POLICY:

This conforms to the City of Killeen purchasing policy.

FINANCIAL IMPACT:

What is the amount of the revenue/expenditure in the current fiscal year? For future years?

Services are estimated to be \$61,700 for FY 2024.

Is this a one-time or recurring revenue/expenditure?

Recurring expenditure

Is this revenue/expenditure budgeted?

Yes, funds are available in the General Fund Parks and Recreation account 010-3032-428.47-99.

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this revenue/expenditure?

Yes

RECOMMENDATION:

Staff recommends that City Council ratify the agreement with Copperas Cove Athletic Officials Association in an amount of \$61,700 for FY24, and that the City Manager or designee be expressly authorized to execute any and all change orders within the amounts set by state and local law.

DEPARTMENTAL CLEARANCES:

Purchasing
Finance

ATTACHED SUPPORTING DOCUMENTS:

Memorandum
Agreement
Appendix A
Certificate of Interested Parties
Presentation