



# City of Killeen

## Legislation Details (With Text)

**File #:** RS-22-133    **Version:** 1    **Name:** Arts Commission Proposed Rule Changes  
**Type:** Resolution    **Status:** Passed  
**File created:** 8/16/2022    **In control:** City Council  
**On agenda:** 9/27/2022    **Final action:** 9/27/2022  
**Title:** Consider a memorandum/resolution to approve the Killeen Arts Commission rule changes to be effective October 1, 2022.  
**Sponsors:** Finance Department  
**Indexes:** Arts Commission  
**Code sections:**  
**Attachments:** 1. Rules and Regulations, 2. Presentation

Date	Ver.	Action By	Action	Result
9/27/2022	1	City Council	Approved	Pass
9/20/2022	1	City Council Workshop		

Consider a memorandum/resolution to approve the Killeen Arts Commission rule changes to be effective October 1, 2022.

**DATE:** September 20, 2022  
**TO:** Kent Cagle, City Manager  
**FROM:** Judith Tangalin, Interim Executive Director of Finance  
**SUBJECT:** Arts Commission Requested Rule Changes

### **BACKGROUND AND FINDINGS:**

The Killeen Arts Commission Rules and Regulations provide the basic framework for the Arts Commission to administer grants for the arts. Revisions have been approved several times to enhance the operation of the Commission and facilitate the Commission in accomplishing its mission. The rules were last revised in April 2020.

Beginning in May 2022, the Arts Commission's Rules and Regulations subcommittee and City staff reviewed the current document and presented recommended changes to the Arts Commission for discussion and consideration. In July 2022, the Commission voted to accept the changes and to approve the document. The changes to the rules and regulations must be approved by City Council to be effective.

Significant changes include:  
Section II.201. Quorum. (Page 3)  
Added language to read that the chair may be used to establish a quorum;

Section II.204. Regular Meetings/Recording of Votes

Added language to read that the chairperson can vote if needed to establish a quorum;

Section VI.604.A. Required Grant Conditions

Changed language to read that for startup grants of up to \$3,000 or Minor and Major grants for each \$5,000 granted by the Arts Commission, the grantee shall submit proof that at least one (1) hotel or motel rooms within the City of Killeen were utilized by patrons or vendors.

**THE ALTERNATIVES CONSIDERED:**

There are three alternatives to consider:

- 1) Do not approve the requested changes;
- 2) Modify the requested changes; and/or
- 3) Approve the requested changes.

**Which alternative is recommended? Why?**

Staff recommends alternative 3 to approve the requested changes to the Arts Commission Rules and Regulations.

**CONFORMITY TO CITY POLICY:**

The review of the Arts Commission Rules and Regulations and the requested changes follow the Texas Tax Code and the City of Killeen Code of Ordinances.

**FINANCIAL IMPACT:**

**What is the amount of the expenditure in the current fiscal year? For future years?**

N/A

**Is this a one-time or recurring expenditure?**

N/A

**Is this expenditure budgeted?**

N/A

**If not, where will the money come from?**

N/A

**Is there a sufficient amount in the budgeted line-item for this expenditure?**

N/A

**RECOMMENDATION:**

City Council approve the Killeen Arts Commission rule changes to be effective October 1, 2022.

**DEPARTMENTAL CLEARANCES:**

Finance  
Legal

**ATTACHED SUPPORTING DOCUMENTS:**

Rules and Regulations