



City of Killeen

Legislation Details (With Text)

File #:	RS-22-105	Version:	1	Name:	Change October, November, December Council Meeting Dates
Type:	Resolution	Status:			Passed
File created:	6/30/2022	In control:			City Council
On agenda:	8/9/2022	Final action:			8/9/2022
Title:	Consider a memorandum/resolution rescheduling the City Council meetings for October, November, and December 2022.				
Sponsors:	City Manager Department, City Council				
Indexes:					
Code sections:					
Attachments:	1. Current Meeting Schedule, 2. Proposed Meeting Schedule, 3. Presentation				

Date	Ver.	Action By	Action	Result
8/9/2022	1	City Council	Approved	Pass
8/2/2022	1	City Council Workshop		

Consider a memorandum/resolution rescheduling the City Council meetings for October, November, and December 2022.

DATE: August 2, 2022

TO: Kent Cagle, City Manager

FROM: Judy Paradice, City Manager's Office

SUBJECT: Reschedule October, November, and December City Council Meetings

BACKGROUND AND FINDINGS:

Section 34 of the City Charter provides that the City Council shall meet regularly, but not less frequently than twice a month. Historically, the City Council has scheduled these two meetings for the second and fourth Tuesdays of the month.

The national Association of the United States Army (AUSA) meeting occurs in October each year leaving the City Council with a lack of a quorum for scheduled meetings. This year's AUSA meeting occurs the second week of October.

The holidays in November and December create possible quorum issues due to travel.

THE ALTERNATIVES CONSIDERED:

The alternatives are to keep the current meeting schedule or approve the proposed meeting schedule.

Which alternative is recommended? Why?

The recommended alternative considered for the October meeting is to move the October 11 Regular Meeting back one week to October 18 and have the scheduled Workshop Meeting after the Regular Meeting.

OCTOBER

Current Meeting Schedule	Proposed Meeting Schedule
October 4, 2022 - Workshop Meeting	October 4, 2022 - Workshop Meeting
October 11, 2022 - Regular Meeting	October 11, 2022 - No Meeting
October 18, 2022 - Workshop Meeting	October 18, 2022 - Regular Meeting and Workshop
October 25, 2022 - Regular Meeting	October 25, 2022 - Regular Meeting

The fourth Tuesday of November falls during the week of Thanksgiving. The fourth Tuesday in December falls immediately after the Christmas holiday. It is recommended that these meetings be rescheduled for another date.

NOVEMBER

Current Meeting Schedule	Proposed Meeting Schedule
November 1, 2022 - Workshop Meeting	November 1, 2022 - Workshop Meeting
November 8, 2022 - Regular Meeting	November 8, 2022 - Regular Meeting and Workshop
November 15, 2022 - Workshop Meeting	November 15, 2022 - Regular Meeting
November 22, 2022 - Regular Meeting	November 22, 2022 - No Meeting
November 29, 2022 - No Meeting	November 29, 2022 - Workshop Meeting

DECEMBER

Current Meeting Schedule	Proposed Meeting Schedule
December 6, 2022 - Workshop Meeting	December 6, 2022 - Regular Meeting and Workshop
December 13, 2022 - Regular Meeting	December 13, 2022 - Regular Meeting
December 20, 2022 - Workshop Meeting	December 20, 2022 - No Meeting
December 27, 2022 - Regular Meeting	December 27, 2022 - No Meeting

CONFORMITY TO CITY POLICY:

Conforms to Section 34 of the City Charter.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

N/A

Is this a one-time or recurring expenditure?

N/A

Is this expenditure budgeted?

N/A

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

N/A

RECOMMENDATION:

City staff recommends approval of the proposed meeting schedule which includes that the first regular City Council meeting of October be held on October 18, 2022, the second regular City Council meeting of November be held on November 15, 2022, and the second regular meeting of December be held on December 13, 2022.

DEPARTMENTAL CLEARANCES:

Legal

ATTACHED SUPPORTING DOCUMENTS:

Current Meeting Schedule
Proposed Meeting Schedule