City of Killeen

Legislation Details (With Text)

File #:	RS-21-114	**Version:** 1	**Name:**	Reschedule Council Meetings	
Type:	Resolution		**Status:**	Passed	
File created:	7/13/2021		**In control:**	City Council	
On agenda:	8/10/2021		**Final action:**	8/10/2021	
Title:	Consider a memorandum/resolution rescheduling the City Council meetings for October, November, and December 2021.				
Sponsors:	City Manager Department, City Council				
Indexes:					
Code sections:					
Attachments:	1. Staff Report, 2. Current Meeting Schedule, 3. Proposed Meeting Schedule				

Date	Ver.	Action By	Action	Result
8/10/2021	1	City Council	Approved	Pass
8/3/2021	1	City Council Workshop		

Consider a memorandum/resolution rescheduling the City Council meetings for October, November, and December 2021.

DATE: August 3, 2021

TO: Kent Cagle, City Manager

FROM: Judy Paradice, City Manager's Office

SUBJECT: Reschedule October, November, and December City Council Meetings

BACKGROUND AND FINDINGS:

Section 34 of the City Charter provides that the City Council shall meet regularly, but not less frequently than twice a month. Historically, the City Council has scheduled these two meetings for the second and fourth Tuesdays of the month.

The national Association of the United States Army (AUSA) meeting occurs in October each year leaving the City Council with a lack of a quorum for scheduled meetings. This year's AUSA meeting occurs the second week of October.

The holidays in November and December create possible quorum issues due to travel.

THE ALTERNATIVES CONSIDERED:

Which alternative is recommended? Why?

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The alternative considered for the October meeting is to move the October 12 Regular Meeting back one week to October 19 and have the scheduled Workshop Meeting after the Regular Meeting.

OCTOBER

Current Meeting Schedule	Proposed Meeting Schedule
October 5, 2021 - Workshop Meeting	October 5, 2021 - Workshop Meeting
October 12, 2021 - Regular Meeting	October 12, 2021 - No Meeting
October 19, 2021 - Workshop Meeting	October 19, 2021 - Regular Meeting and Workshop
October 26, 2021 - Regular Meeting	October 22, 2021 - Regular Meeting

The fourth Tuesday of November falls during the week of Thanksgiving. The fourth Tuesday in December falls immediately after the Christmas holiday. It is recommended that the second regular City Council meeting of November be held on November 16, 2021, and the second regular meeting of December be held on December 14, 2021.

NOVEMBER

Current Meeting Schedule	Proposed Meeting Schedule
November 2, 2021 - Workshop Meeting	November 2, 2021 - Workshop Meeting
November 9, 2021 - Regular Meeting	November 9, 2021 - Regular Meeting and Workshop
November 16, 2021 - Workshop Meeting November 16, 2021 - Regular Meeting	
November 23, 2021 - Regular Meeting	November 23, 2021 - No Meeting
November 30, 2021 - No Meeting	November 30, 2021 - Workshop Meeting

DECEMBER

Current Meeting Schedule	Proposed Meeting Schedule
December 7, 2021 - Workshop Meeting	December 7, 2021 - Regular Meeting and Workshop
December 14, 2021 - Regular Meeting	December 14, 2021 - Regular Meeting
December 21, 2021 - Workshop Meeting December 21, 2021 - No Meeting	
December 28, 2021 - Regular Meeting	December 28, 2021 - No Meeting

CONFORMITY TO CITY POLICY:

Conforms to Section 34 of the City Charter.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

N/A

Is this a one-time or recurring expenditure?

N/A

Is this expenditure budgeted?

N/A

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

N/A

RECOMMENDATION:

City staff recommends the first regular City Council meeting of October be held on October 19, 2021, the second regular City Council meeting of November be held on November 16, 2021, the first regular meeting of December be held on December 7, 2021, and the second regular meeting of December be held on December 14, 2021.

DEPARTMENTAL CLEARANCES:

Legal

ATTACHED SUPPORTING DOCUMENTS:

Current Meeting Schedule
Proposed Meeting Schedule