



# City of Killeen

## Legislation Text

---

**File #:** RS-23-146, **Version:** 1

---

Consider a memorandum/resolution approving a Professional Services Agreement with Garver, LLC, for design of the Passenger Terminal Mechanical Improvements Project at Killeen-Fort Hood Regional Airport, in the amount of \$293,200.

**DATE:** September 19, 2023

**TO:** Kent Cagle, City Manager

**FROM:** Mike Wilson, Executive Director of Aviation

**SUBJECT:** Professional Services Agreement with Garver, LLC

### **BACKGROUND AND FINDINGS:**

The Bipartisan Infrastructure Law (BIL) signed into law on November 15, 2021, provides \$15 billion in Airport Infrastructure Grants (AIG) over a five (5) year period for airport-related projects as defined under the existing Airport Improvement Grant and Passenger Facility Charge (PFC) criteria.

The City has been offered a Federal Aviation Administration (FAA) BIL Airport Infrastructure Grant in the amount of \$267,322 to fund 90% of the Design Services, Project Administration, and Bidding Services of the Passenger Terminal Mechanical Improvements Project at the Killeen-Fort Hood Regional Airport (KFHRA). Matching funds, in the amount of \$29,703, will come from the FAA PFC Application that was approved by the FAA on February 16, 2023.

The project is comprised of various components including replacing the baggage claim carousels and associated belt system; upgrading the baggage system control hardware and software; replacing the preconditioned air units on boarding bridges 1 and 6; and replacing the terminal emergency generator.

Staff has negotiated a professional services agreement with Garver, LLC, in the amount of \$293,200, for the project administration, design services, and bidding services for the Passenger Terminal Mechanical Improvements project at KFHRA.

### **THE ALTERNATIVES CONSIDERED:**

1. Disapprove the agreement.
2. Approve the agreement.

### **Which alternative is recommended? Why?**

Alternative 2 is recommended because:

1. The Garver team is the Airport engineer of record and was selected via a competitive process.
2. This choice offers the most experienced team fully cognizant of FAA requirements for projects at KFHRA.
3. Project is fully funded through Grant and PFC funds with no impact to the operating fund or fund balance.

**CONFORMITY TO CITY POLICY:**

This item conforms to local and state policies.

**FINANCIAL IMPACT:**

**What is the amount of the expenditure in the current fiscal year? For future years?**

The expenditure for Alternative 2 in the current fiscal year is \$293,200.

**Is this a one-time or recurring expenditure?**

This is a one-time expenditure.

**Is this expenditure budgeted?**

Yes, funds will be available in the AIP Grant Fund in account 524-0515-521.69-01 and PFC Fund in account 529-0510-521.69.07, upon approval of the budget amendment.

**If not, where will the money come from?**

N/A

**Is there a sufficient amount in the budgeted line-item for this expenditure?**

Yes, upon approval of the budget amendment.

**RECOMMENDATION:**

Staff recommends that the City Council approve a professional service agreement with Garver, LLC, in the amount of \$293,200 and recommends that the City Council authorize the City Manager, or designee, to execute all contract documents and any and all change orders or actions within the amounts set by state and local law.

**DEPARTMENTAL CLEARANCES:**

Finance  
Legal  
Purchasing

**ATTACHED SUPPORTING DOCUMENTS:**

Contract  
Digital Contract  
Certificate of Interested Parties