



# City of Killeen

## Legislation Text

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**File #:** RS-24-098, **Version:** 1

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Consider a memorandum/resolution authorizing the purchase of a modular building to be used as office space for instructors at the Killeen Police Academy and Training Center from BOXX Modular, in an amount of \$178,764.20.

**DATE:** June 4, 2024  
**TO:** Kent Cagle, City Manager  
**FROM:** Pedro Lopez, Police Chief  
**SUBJECT:** ARPA Project-Police Academy Building

### **BACKGROUND AND FINDINGS:**

The Killeen Police Academy was awarded \$250,000.00 in ARPA06 funding in FY23. Academy staff assessed the greatest needs at the Killeen Police Academy and Training Center and determined that office space for instructors was at the top of the priority list. Staff explored several options to address the lack of instructor office space and determined that a modular building was the most economical and fiscally responsible way to address the problem.

A total of two (2) bids were received from BOXX Modular (Austin, Texas) and Satellite Shelters Inc. (Cedar Park, Texas). Both bids were comparable in price and services however BOXX Modular is available through the TIPS Cooperative Purchase Contract #230902. The price of the BOXX Modular building is \$178,764.20.

Available ARPA06 funds will cover the cost of the purchase.

### **THE ALTERNATIVES CONSIDERED:**

N/A.

### **Which alternative is recommended? Why?**

N/A.

### **CONFORMITY TO CITY POLICY:**

This Purchase is through the TIPS Cooperative Purchase Contract #230902. Purchases made through a cooperative contract are exempt from the competitive bidding process as stated in Texas Local Government Code (TLGC) section 271.102, subchapter F;" a local government that purchases goods or services under this subchapter satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

**FINANCIAL IMPACT:**

**What is the amount of the revenue/expenditure in the current fiscal year? For future years?**

The City of Killeen Police Department was allocated \$250,000.00 of ARPA06 funds during the fiscal year 2023-2024 budget process. The cost of this project is \$178,764.20.

**Is this a one-time or recurring revenue/expenditure?**

One-time

**Is this revenue/expenditure budgeted?**

Yes, ARPA funding is available in the Governmental CIP Fund in account 349-8960-493.61-02.

**If not, where will the money come from?**

N/A

**Is there a sufficient amount in the budgeted line-item for this revenue/expenditure?**

Yes

**RECOMMENDATION:**

Staff recommends the City Council approve the purchase of a modular building to be used as office space for instructors at the Killeen Police Academy and Training Center from BOXX Modular in an amount of \$178,764.20 and authorize the City Manager or his designee to execute all necessary contract documents and to execute any and all change orders within the amounts set by state and local law.

**DEPARTMENTAL CLEARANCES:**

Community Development Building Services  
Purchasing  
Finance  
Legal

**ATTACHED SUPPORTING DOCUMENTS:**

Proposal  
Certificate of Interested Parties  
Presentation