



City of Killeen

Legislation Text

File #: RS-24-036, **Version:** 1

Consider a memorandum/resolution authorizing the purchase of Fire Department Uniforms from Impact Promotional Services, LLC dba Got You Covered Work Wear & Uniforms, in an amount not to exceed \$114,829 for FY 2024.

DATE: February 20, 2024

TO: Kent Cagle, City Manager

FROM: Jim Kubinski, Fire Chief

SUBJECT: Purchase of Fire Department Uniforms

BACKGROUND AND FINDINGS:

The Fire Department continues to maintain a standard appearance for all personnel. A standard uniform includes but is not limited to: Class C - T-shirts, pants, boots, and required accessories; Class B - button down shirts and required accessories; and Class A - dress uniforms. Through this purchase, the Fire Department will continue to have a consistent, uniform presentation from member to member. Fire Department uniform items and required accessories will be purchased through the Impact Promotional Services, LLC dba Got You Covered Work Wear & Uniforms Buyboard Contract #670-22.

THE ALTERNATIVES CONSIDERED:

N/A

Which alternative is recommended?

Staff recommends approval of the request as written.

CONFORMITY TO CITY POLICY:

This purchase of goods will be made through the Buyboard purchasing cooperative on contract #670-22. Purchases made through a cooperative contract are exempt from the competitive bidding process as stated in the Texas Local Government Code section 271.102, subchapter F; a local government that purchases goods or services under this subchapter satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

The FY 2024 expenditure for Fire Department uniforms is an amount not to exceed \$114,829. Future purchases will be assessed annually based upon specific needs at that time.

Is this a one-time or recurring expenditure?

Recurring

Is this expenditure budgeted?

Yes, funds are available in the General Fund Fire Department account 010-7070-442.41-20.

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

Yes

RECOMMENDATION:

Staff recommends that the City Council authorize the request to utilize Impact Promotional Services, LLC dba Got You Covered Work Wear & Uniforms to purchase Fire Department uniforms through Buyboard contract #670-22 in an amount not to exceed \$114,829 for FY 2024.

DEPARTMENTAL CLEARANCES:

Legal
Purchasing
Finance
Fire

ATTACHED SUPPORTING DOCUMENTS:

Quote
Buyboard Summary
Contract Verification Form
Certificate of Interested Parties
Presentation