



# City of Killeen

## Legislation Text

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**File #:** RS-23-082, **Version:** 1

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Consider a memorandum/resolution approving a Professional Services Agreement with Garver, LLC, for the design/coordination of the Skylark Field Automated Weather Observation System (AWOS) Relocation, in the amount of \$73,900.

**DATE:** May 16, 2023

**TO:** Kent Cagle, City Manager

**FROM:** Mike Wilson, Executive Director of Aviation

**SUBJECT:** Professional Services Agreement with Garver, LLC

### **BACKGROUND AND FINDINGS:**

Skylark field has a Federal Aviation Administration (FAA) owned and maintained Automated Weather Observation System (AWOS) on the west side of the airport that provides pilots with critical safety information on cloud height, visibility, wind direction and speed, as well as other weather information to assist with flight operations. The FAA has standards for keeping the areas within 1,000 feet of the AWOS clear of obstructions that would affect the ability of the sensors to collect accurate readings. The proposed Anthem Park development, when constructed, would cause the existing AWOS to not meet FAA standards for that 1,000 feet radius. To accommodate for this future development, it is necessary to relocate the AWOS to a location that will meet FAA standards for weather data collection.

Staff has negotiated a professional services agreement with Garver, LLC, in the amount of \$73,900, for the project administration, design services, FAA Coordination, and bidding services for the AWOS Relocation at Skylark Field.

### **THE ALTERNATIVES CONSIDERED:**

1. Disapprove the agreement.
2. Approve the agreement.

### **Which alternative is recommended? Why?**

Alternative 2 is recommended because:

1. The Garver team is the Airport engineer of record and was selected via a competitive process.
2. This choice offers the most experienced team fully cognizant of FAA requirements for projects at Killeen-Fort Hood Regional Airport and Skylark Field.
3. Project is funded through the City of Killeen's Tax Increment Reinvestment Zone #2 (TIRZ #2) with no

impact to the Aviation Department operating fund or fund balance.

**CONFORMITY TO CITY POLICY:**

This item conforms to local and state policies.

**FINANCIAL IMPACT:**

**What is the amount of the expenditure in the current fiscal year? For future years?**

The expenditure for Alternative 2 in the current fiscal year is \$73,900.

**Is this a one-time or recurring expenditure?**

One-time

**Is this expenditure budgeted?**

Yes, funding will be available in the TIRZ #2 Fund in account 235-8940-493.69-01.

**If not, where will the money come from?**

N/A

**Is there a sufficient amount in the budgeted line-item for this expenditure?**

Yes.

**RECOMMENDATION:**

Staff recommends City Council approve a professional service agreement with Garver, LLC in the amount of \$73,900 and recommends that the City Council authorize the City Manager, or designee, to execute all contract documents and any and all change orders or actions within the amounts set by state and local law.

**DEPARTMENTAL CLEARANCES:**

Finance  
Legal  
Purchasing

**ATTACHED SUPPORTING DOCUMENTS:**

Agreement  
Certificate of Interested Parties  
Presentation