



City of Killeen

Legislation Text

File #: RS-24-035, Version: 1

Consider a memorandum/resolution authorizing a professional services agreement with Engineered Exteriors, LLC, for the design and construction support of the Community Center Roof Replacement, in the amount of \$69,600.00.

DATE: February 20, 2024

TO: Kent Cagle, City Manager

FROM: Edwin Revell, Executive Director of Development Services

SUBJECT: Authorize a professional services agreement with Engineered Exteriors, LLC, for the design and construction support of the Community Center Roof Replacement, in the amount of \$69,600.00.

BACKGROUND AND FINDINGS:

The Community Center Roof Replacement project was included in the Capital Improvement Plan as a project in 2020 as a result of deficiencies found during a structural assessment of the Bob Gilmore Senior Center that occurred in 2019. This project includes expansion of the Rosa Hereford Community Center and remodeling of the existing floor space to accommodate and include the Senior Center needs that were once in the Bob Gilmer Senior Center.

On May 9, 2023, the City Council approved the contract, with HCS, Inc., for the expansion and renovation of the Community Center, in the amount of \$7,416,835.00. This scope did not include full roof replacement for the existing Community Center. Upon review of the project, and during the demolition of the interior, it was discovered that the roof replacement for the existing roof is needed now. This full roof replacement would help to ensure that the ongoing remodeling work would be covered under warranty.

To expedite the needed roof replacement work, the city must engage a designer to provide the necessary roof replacement design details, bidding, and construction support services needed to support HCS, Inc. Consequently, City staff has negotiated a professional services Letter of Agreement with Engineered Exteriors, LLC, for the design and support of the Community Center Roof Replacement project, in the amount of \$69,600.00.

THE ALTERNATIVES CONSIDERED:

N/A

Which alternative is recommended? Why?

Staff recommends that the City Council authorize a professional services agreement with Engineered Exteriors,

LLC, for the design, bidding, and construction support of the Community Center Roof Replacement, in the amount of \$69,600.00. The roof for the Community Center needs replacement. By approving this contract, the City can get a designer on board to help give guidance and support for the roof replacement and coordinate with the existing contractor to prepare a future change order to complete this work in conjunction with the current remodel project.

CONFORMITY TO CITY POLICY:

The item conforms to state and local policies.

FINANCIAL IMPACT:

What is the amount of the revenue/expenditure in the current fiscal year? For future years?

The fee for services is in the amount of \$69,600.00

Is this a one-time or recurring revenue/expenditure?

This is a one-time expenditure.

Is this revenue/expenditure budgeted?

Yes, funds are available in the Governmental CIP Account 349-8930-493.69-01.

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this revenue/expenditure?

Yes

RECOMMENDATION:

Consider a memorandum/resolution authorizing a professional services agreement with Engineered Exteriors, LLC, for the design and construction support of the Community Center Roof Replacement, in the amount of \$69,600.00; and authorize the City Manager, or designee, be expressly authorized to execute any and all change orders within the amounts set by state and local law.

DEPARTMENTAL CLEARANCES:

Development Services
Finance
Legal

ATTACHED SUPPORTING DOCUMENTS:

Proposal
Letter of Agreement

Certificate of Interested Parties
Contract Verification Form
Certificate of Insurance
Presentation