



City of Killeen

Legislation Text

File #: RS-23-194, **Version:** 1

Consider a memorandum/resolution to purchase a JLG Model T500J Towable Boom Lift through Central Texas Equipment's Buyboard purchasing cooperative contract #685-22 in an amount not to exceed \$71,226.

DATE: November 08, 2023

TO: Kent Cagle, City Manager

FROM: Kelly Snook, Executive Director of Parks & Recreation

SUBJECT: Purchase Towable Boom Lift through Central Texas Equipment

BACKGROUND AND FINDINGS:

Parks and Recreation provides several services related to parking lot lighting, trail lighting, sports complex lighting, tree trimming, building maintenance, and aquatic facility maintenance that requires the use of a boom lift. Without having this equipment within the department, a lot of these repairs would remain unsafe and unfinished until Parks and Recreation could find one available to be used. As such, Parks and Recreation department is seeking City Council approval for the purchase of a JLG Model T500J Towable Boom Lift powered by 24 V DC in an amount not to exceed \$71,226 through Central Texas Equipment Buyboard purchasing cooperative contract #685-22.

THE ALTERNATIVES CONSIDERED:

Option 1 - Deny the request as written; or

Option 2 - Approve the purchase of the JLG Model T500J Towable boom lift through Central Texas Equipment's Buyboard purchasing cooperative contract #685-22.

Which alternative is recommended? Why?

Parks & Recreation recommends City Council approve the purchase of the T500J Towable Boom Lift, so that we can continue to create safe, effective & beautiful Park environments for the Killeen community in a timely manner.

CONFORMITY TO CITY POLICY:

This purchase of JLG Model T500J will be made through Central Texas Equipment's Buyboard purchasing cooperative contract #685-22. Purchases made through a cooperative contract are exempt from the competitive bidding process as stated in Texas Local Government Code Section 271.102, subchapter F; a local government that purchases goods or services under this subchapter satisfies any state law requiring the local government to seek competitive bids for the purchases of the goods or services.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

The FY 2024 expenditure for the Towable Boom Lift is an amount not to exceed \$71,226. Future expenditures for maintenance of the lift will be included in the budget for equipment and machinery repair and maintenance.

Is this a one-time or recurring expenditure?

One-time

Is this expenditure budgeted?

Yes, funding is available in the General Fund Parks and Recreation Department, Parks Division account 010-3025-425.61-35.

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

Yes

RECOMMENDATION:

City Council approve the purchase of the JLG Model T500J Towable Boom Lift through Central Texas Equipment's Buyboard purchasing cooperative contract #685-22 in an amount not to exceed \$71,226.

DEPARTMENTAL CLEARANCES:

Purchasing
Finance
Legal

ATTACHED SUPPORTING DOCUMENTS:

Quote
Buyboard Contract
Contract Verification
Certificate of Interested Parties
Presentation