



City of Killeen

Legislation Text

File #: RS-23-176, **Version:** 1

Consider a memorandum/resolution authorizing the purchase of consumable medical supplies for the Fire Department, in an amount not to exceed \$426,233 for FY 2024.

DATE: **October 17, 2023**

TO: **Kent Cagle, City Manager**

FROM: **James Kubinski, Fire Chief**

SUBJECT: **Purchase of Medical Supplies for Fire Department Operations**

BACKGROUND AND FINDINGS:

The Fire Department purchases consumable medical supplies for the emergency medical services division annually. Each year the Fire Department does a cost comparison between vendors on cooperative contracts. EMS Captains order the necessary items for the EMS crews from the vendors listed below through their respective cooperative contract. The list of items is extensive and all items are used during the treatment and transportation of patients during medical incidents.

Bound Tree Medical	Buyboard Contract # 610-20
Henry Schein	Buyboard Contract # 610-20

THE ALTERNATIVES CONSIDERED:

1. Deny the request as written; or
2. Approve the purchase of medical supplies from the vendors listed above through their respective cooperative contract.

Which alternative is recommended? Why?

Staff recommends approval of the request as written as these items are critical to the Fire Department's ability to provide treatment to patients during medical incidents.

CONFORMITY TO CITY POLICY:

This purchase of goods will be made through the Buyboard purchasing cooperative on contract #610-20. Purchases made through a cooperative contract are exempt from the competitive bidding process as stated in the Texas Local Government Code section 271.102, subchapter F; a local government that purchases goods or

services under this subchapter satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

The FY 2024 expenditure is an amount not to exceed \$426,233.

Is this a one-time or recurring expenditure?

Recurring

Is this expenditure budgeted?

Yes, funding is available in the General Fund Fire Department account 010-7070-442.41-75.

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

Yes

RECOMMENDATION:

Staff recommends that City Council authorize the purchase of medical supplies from Bound Tree Medical and Henry Schein through their respective Buyboard cooperative contracts #610-20, in an amount not to exceed \$426,233 for fiscal year 2024, and that the City Manager, or his designee, is expressly authorized to execute any and all change orders within the amounts set by State and local law.

DEPARTMENTAL CLEARANCES:

Purchasing
Finance
Legal
Fire

ATTACHED SUPPORTING DOCUMENTS:

Contracts
Certificate of Interested Parties
Contract Verification