



City of Killeen

Legislation Text

File #: RS-24-016, **Version:** 1

Consider a memorandum/resolution authorizing the execution of a Professional Services Agreement for the development of the 2024 Water and Wastewater Master Plan in the amount of \$251,445.

DATE: January 23, 2024

TO: Kent Cagle, City Manager

FROM: Steve Kana, Interim Executive Director of Public Works

SUBJECT: Authorize the execution of a Professional Services Agreement with Freese and Nichols, Inc. to develop the 2024 Water and Wastewater Master Plan

BACKGROUND AND FINDINGS:

On February 11, 2020, the City Council adopted the 2019 Water and Wastewater Master Plan (WWMP). This master plan prepared by Freese and Nichols, Inc. (FNI) was the basis for a \$22 million bond issuance and sale which was adopted by City Council on February 25, 2020. 100% of the \$22 million in the 2020 Water and Wastewater Bond has been spent or is allocated for projects under design. As the need to evaluate the next water and wastewater bond issue draws near, an updated water and wastewater master plan is crucial.

City staff has negotiated a professional services agreement (PSA) with FNI for the development of the 2024 Water and Wastewater Master Plan in the amount of \$251,445. FNI has provided exceptional professional services in the development and implementation of the past three water and wastewater master plans, spanning a sixteen-year period.

THE ALTERNATIVES CONSIDERED:

- (1) Do not authorize the professional services agreement with FNI; this will delay the issuance of a new water and wastewater bond resulting in a delay of future construction projects.
- (2) Authorize the execution of the professional services agreement with FNI for development of the 2024 Water and Wastewater Master Plan.

Which alternative is recommended? Why?

Alternative two (2) is recommended due to FNI's extensive experience with the development of water and wastewater master plans. City staff believes that FNI has submitted a fair and reasonable proposal for their engineering services and has provided master plans of great value to the City in previous master plan developments.

CONFORMITY TO CITY POLICY:

This item conforms to state and local policies. Texas Government Code, Chapter 2254, states that contracts for the procurement of defined professional services may not be awarded on the basis of competitive bids. Instead, they must be awarded on the basis of demonstrated competence and qualifications.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

Total amount of \$251,445 will be encumbered in FY 2024.

Is this a one-time or recurring expenditure?

One-time

Is this expenditure budgeted?

Yes, funds are available in the Water and Sewer CIP Fund account 387-8934-493.69-01.

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

Yes

RECOMMENDATION:

That the City Council authorize the City Manager, or designee, to execute a Professional Services Agreement with FNI, Inc. for development of the 2024 Water and Wastewater Master Plan in the amount of \$251,445, and authorize the City Manager, or designee, to execute any and all change orders within the amounts set by State and Local law.

DEPARTMENTAL CLEARANCES:

Public Works
Finance
Legal

ATTACHED SUPPORTING DOCUMENTS:

Agreement
Contract Verification Form
Certificate of Interested Parties
Presentation