



# City of Killeen

## Legislation Text

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**File #:** RS-24-121, **Version:** 1

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Consider a memorandum/resolution authorizing the execution of an agreement with Harrison Roofing Co., Inc., for the Hangar Roof Rehabilitation Project at Skylark Field, in the amount of \$75,791.43.

**DATE:** July 2, 2024

**TO:** Kent Cagle, City Manager

**FROM:** Mike Wilson, Executive Director of Aviation

**SUBJECT:** Agreement with Harrison Roofing Co., Inc., for the Hangar Roof Rehabilitation Project at Skylark Field

### **BACKGROUND AND FINDINGS:**

The City of Killeen owns and maintains two large commercial use hangars at Skylark Field. These hangars are currently leased and occupied by active businesses that generate revenue for the Airport and the City.

Over the last several years, the hangars have begun to develop roof issues and, despite frequent repairs, have continued to deteriorate. One hangar has now reached a point where it can no longer be effectively repaired. The other hangar's roof is still repairable. However, both have become a safety hazard to the tenants leasing the hangars and the aircraft stored in them. The Hangar Roof Rehabilitation Project consists of a full roof replacement of one hangar, which is approximately 35 years old, and significant repairs to the roof of the other.

Staff solicited quotes for the Project through the Sourcewell Purchasing Cooperative and TIPS National Purchasing Cooperative. In response to that solicitation, Staff received quotes from Harrison Roofing Co., Inc., R&L Global, Inc., and Roof Connect National Roofing Services. After a thorough review of each quote by Airport Staff, Harrison Roofing Co., Inc, was selected as the preferred choice as it was the lowest responsive and responsible bidder and provided the best value to the City.

Staff then negotiated an agreement with Harrison Roofing Co., Inc., to complete the Project for an amount of \$75,791.43.

### **THE ALTERNATIVES CONSIDERED:**

N/A

### **Which alternative is recommended? Why?**

N/A

**CONFORMITY TO CITY POLICY:**

This purchase of services will be made through the TIPS National Purchasing Cooperative on contract #23010401. Pursuant to Texas Local Government Code Section 271.102, purchases made through a cooperative purchasing program are exempt from the competitive bidding process.

**FINANCIAL IMPACT:**

**What is the amount of the revenue/expenditure in the current fiscal year? For future years?**

The expenditure in the current fiscal year is \$75,791.43.

**Is this a one-time or recurring revenue/expenditure?**

This is a one-time expenditure.

**Is this revenue/expenditure budgeted?**

Yes, funds are available in the Aviation CIP Fund in account 523-8905-493.69-03.

**If not, where will the money come from?**

N/A

**Is there a sufficient amount in the budgeted line-item for this revenue/expenditure?**

Yes

**RECOMMENDATION:**

Staff recommends that the City Council authorize the execution of the agreement with Harrison Roofing Co., Inc., in the amount of \$75,791.43 and authorize the City Manager, or designee, to execute all contract documents and any and all change orders or actions within the amounts set by state and local law.

**DEPARTMENTAL CLEARANCES:**

Finance  
Legal  
Purchasing

**ATTACHED SUPPORTING DOCUMENTS:**

Agreement  
Contract Verification Form  
Certificate of Interested Parties  
Presentation