



City of Killeen

Legislation Text

File #: RS-24-097, **Version:** 1

Consider a memorandum/resolution approving a Professional Services Agreement with Garver, LLC, for the Corporate Hangar Phase II Additional Parking at the Killeen Regional Airport, in the amount of \$96,800.

DATE: June 4, 2024

TO: Kent Cagle, City Manager

FROM: Mike Wilson, Executive Director of Aviation

SUBJECT: Professional Services Agreement with Garver, LLC

BACKGROUND AND FINDINGS:

On September 13, 2022, the City Council accepted a Federal Aviation Administration (FAA) Military Airport Program Grant in the amount up to \$4,553,070 to fund eligible portions of the Corporate Hangar II Project at the Killeen Regional Airport (KRA).

On February 28, 2023, the City Council awarded a contract to NASCO, Inc., in the amount of \$5,335,019.32, for the construction of a second Corporate Hangar at KRA.

Change Order No. 3 to the NASCO contract, for the expansion of the hangar parking area, is being considered under a separate agenda item. If Change Order No. 3 is approved, it will require additional design services.

Staff has negotiated a professional services agreement with Garver, LLC, in the amount of \$96,800, for the design of the additional parking at the second corporate hangar at KRA. In addition to designing services, the agreement includes construction administration services and part time on-site resident project representative services. The FAA has available funding in the grant to fund 90% of the cost in the amount of \$87,120 and the Customer Facility Fund (CFC) will fund the remaining 10% of the total agreement cost in the amount of \$9,680.

THE ALTERNATIVES CONSIDERED:

N/A

Which alternative is recommended? Why?

N/A

CONFORMITY TO CITY POLICY:

This item conforms to local and state policies.

FINANCIAL IMPACT:

What is the amount of the revenue/expenditure in the current fiscal year? For future years?

The current fiscal year amount is \$96,800.

Is this a one-time or recurring revenue/expenditure?

This is a one-time expenditure.

Is this revenue/expenditure budgeted?

Yes, 90% of the expenditure is budgeted in the Aviation Capital Improvement Project account 524-0515-521.69-01. The remaining fund balance is available in the Aviation CFC Fund account 526-0512-521.69-08 and will be appropriated upon approval of the yearend budget amendment.

524-0515-521.69-01 - \$87,120 (90%)

526-0512-521.69-08 - \$ 9,680 (10%)

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this revenue/expenditure?

Yes, fund balance is available and will be appropriated upon approval of the yearend budget amendment.

RECOMMENDATION:

That the City Council approve a professional services agreement with Garver, LLC, in the amount of \$96,800, and authorize the City Manager or designee to execute same as well as any and all amendments as allowed per federal, state, or local law.

DEPARTMENTAL CLEARANCES:

Purchasing
Finance
Legal

ATTACHED SUPPORTING DOCUMENTS:

Agreement
Certificate of Interested Parties
Presentation