



# City of Killeen

## Legislation Text

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File #: RS-24-030, Version: 1

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Consider a memorandum/resolution to appoint Members to the Animal Advisory Committee.

**DATE:** February 20, 2024

**TO:** Kent Cagle, City Manager

**FROM:** Holli Clements, City Attorney

**SUBJECT:** Appointing a City Official and Citizen Members to the Animal Advisory Committee

**BACKGROUND AND FINDINGS:**

The Mayor and City Council make annual appointments to the various boards, commissions, and committees each year and throughout the year as vacancies occur.

Section 6-36 of the Code of Ordinance states the Animal Advisory Committee is composed of at least one (1) licensed veterinarian, one (1) city official, one (1) person whose duties include the daily operation of the city's animal shelter, one (1) representative from an animal welfare organization and four (4) citizens.

In May 2023 the city official position was vacated (Assistant City Manager Danielle Singh resigned); In October 2023 newly appointed citizen representative John Louch and citizen representative Sue Cummings resigned. These resignations left three vacancies on the Animal Advisory Board. The committee has been unable to meet as the vacancies prevent a quorum.

In order to make appointments to fill the unexpired terms of the vacancies, City Council action is required.

**THE ALTERNATIVES CONSIDERED:**

No other alternatives were considered.

**Which alternative is recommended? Why?**

N/A

**CONFORMITY TO CITY POLICY:**

Making these appointments conforms to relevant city ordinances and policies.

**FINANCIAL IMPACT:**

**What is the amount of the revenue/expenditure in the current fiscal year? For future years?**

There is no current or future expenditure with these appointments.

**Is this a one-time or recurring revenue/expenditure?**

N/A

**Is this revenue/expenditure budgeted?**

N/A

**If not, where will the money come from?**

N/A

**Is there a sufficient amount in the budgeted line-item for this revenue/expenditure?**

N/A

**RECOMMENDATION:**

Staff recommends the City Council appoint one city official and two citizen members to fill the identified unexpired terms.

**DEPARTMENTAL CLEARANCES:**

Legal

**ATTACHED SUPPORTING DOCUMENTS:**

Resignation  
Presentation

**Animal Advisory Committee (Sub-Comm: R. Adams)**

Current Member	Status	New Member	Comments	Termed?	RR*
Vacant	Resigned	Laurie Wilson	City Official	No	N/A
Vacant	Resigned	Leslie Holman	Citizen Representative	No	N/A
Vacant	Resigned	Kendra Hicks	Citizen Representative	No	N/A