



City of Killeen

Legislation Text

File #: RS-23-033, **Version:** 1

Consider a memorandum/resolution awarding RFQ 22-42, Professional A&E Design and Management Services for the Emergency Operation Complex and Fire Station No. 4, to Martinez Architects in the amount of \$1,305,000.00.

DATE: February 7, 2023

TO: Kent Cagle, City Manager

FROM: Edwin Revell, Executive Director of Development Services

SUBJECT: Award RFQ 22-42 and Authorize the execution of a Professional Services Agreement with Martinez Architects for the Design of the Emergency Operations Complex & Fire Station #4

BACKGROUND AND FINDINGS:

The FY 2022 Capital Improvement Plan includes the Emergency Operations Complex (EOC) project as a funded project for design and construction with \$11.9 million in ARPA funding. On May 3, 2022, the City Council approved a motion of direction moving FY 2021 excess fund balance from the General fund to the Governmental CIP fund allowing construction of a new Fire Station #4 (the city's ninth fire station). On June 14, 2022, the City Council approved the land purchase from the Killeen Independent School District to accommodate both the EOC project and Fire Station #4.

The project includes the design and construction support of a multi-use facility that includes combined fire and paramedic response operations, fire training, fire support services, Emergency Operations Center offices, training classrooms, supply rooms, and a maintenance building.

The City requested formal proposals through an advertised Request for Qualifications process. On November 7, 2022, city staff interviewed two consultant applicants that included Martinez Architects and Brinkley Sargent Wiginton Architects. City staff selected Martinez Architects based on their extensive experience in designing Fire support and EOC facilities. City staff has negotiated a professional services agreement (PSA) with Martinez Architects, Inc. for the design of the Emergency Operations Center/Fire Station #4 Complex in the amount of \$1,305,000.00.

THE ALTERNATIVES CONSIDERED:

- (1) Delay the design and construction of the Emergency Operations Center/Fire Station #4 Complex Project.
- (2) Award RFQ 22-42 and authorize the execution of a Professional Services Agreement with Martinez Architects for the design of the Emergency Operations Center/Fire Station #4 Complex in the

amount of \$1,305,000.00.

Which alternative is recommended? Why?

Staff recommends alternative 2, which is to award RFQ 22-42 and authorize the City Manager to execute a Professional Services Agreement with Martinez Architects for the design of the Emergency Operations Center/Fire Station #4 Complex in the amount of \$1,305,000.00. Martinez Architects have extensive experience required for this project. Martinez Architects have submitted a fair and reasonable proposal for their engineering and architectural services and has a good prior project delivery history with projects like this one.

CONFORMITY TO CITY POLICY:

This item confirms to state and local policies

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

The fee for services is in the amount of \$1,305,000.00.

Is this a one-time or recurring expenditure?

This is a one-time expenditure.

Is this expenditure budgeted?

Yes, funds are available in the Governmental Fund CIP Fund account 349-8970-493.69-01. Estimated cost for EOC/Support Services design funded with ARPA funds is \$874,350 (67%) and estimated cost for Fire Station #4 design funded with excess fund balance is \$430,650 (33%).

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

Yes

RECOMMENDATION:

Staff recommends that the City Council award RFQ 22-42, Professional A&E Design and Management Services for the Emergency Operation Complex and Fire Station No. 4 to Martinez Architects in the amount of \$1,305,000.00 and that the City Manager, or his designee, is expressly authorized to execute a contract and any and all change orders with the amounts set by State and Local Law.

DEPARTMENTAL CLEARANCES:

Legal

Finance

ATTACHED SUPPORTING DOCUMENTS:

Agreement

Evaluation Matrix

Certificate of Interested Parties

Contract Verification Form