



City of Killeen

Legislation Text

File #: RS-24-018, Version: 1

Consider a memorandum/resolution confirming the City Auditor's annual evaluation and pay increase.

DATE: January 30, 2024

TO: Kent Cagle, City Manager

FROM: Eva Bark, Executive Director of Human Resources

SUBJECT: Annual Evaluation and Pay Increase of City Auditor

BACKGROUND AND FINDINGS:

Matthew Grady was hired for this position on January 17, 2017. Per City Charter Section 40, the City Council may appoint a city auditor to carry out the internal audit functions as the City Council shall assign to him and the city auditor shall be a Certified Public Accountant. On January 23, 2024, the Mayor and City Council conducted the City Auditor's annual performance evaluation.

After the evaluation, the City Council reached a majority consensus to approve and to increase Mr. Grady's base salary to \$108,000.17 effective January 17, 2024. A six percent (6%) Cost of Living Adjustment (COLA) approved in the FY2024 budget for all classified City employees, and a 2% merit base increase of \$2,000, will bring the total annual base salary to \$108,000.17. All other items in the City Auditor's contract remain the same.

THE ALTERNATIVES CONSIDERED:

Which alternative is recommended? Why?

CONFORMITY TO CITY POLICY:

Texas Government Code sec. 40 provides that the governing body may appoint a city auditor. The city auditor shall carry out the internal audit functions, shall perform such other duties as the city council shall assign to him and shall be a Certified Public Accountant.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

The City Auditor's current annual salary is \$100,000.16. A six percent (6%) COLA increase will bring the total annual salary to \$106,000.17 and an additional two percent (2%) merit base increase of \$2,000 will bring the

total annual salary to \$108,000.17. The additional annual cost of salary and benefits associated with the six percent (6%) COLA and two percent (2%) merit base increase is \$9,790.42.

Is this a one-time or recurring expenditure?

This is a recurring expenditure.

Is this expenditure budgeted?

Yes, funds are available in the General Fund City Auditor accounts 010-0308-413.40-05 through 010-0308-413.40-89.

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

Yes

RECOMMENDATION:

Staff recommends that the City Council approve a six percent (6%) COLA increase and two percent (2%) merit base increase for the City Auditor, Matthew Grady, based on the majority consensus reached at the City Council workshop held on January 23, 2024.

DEPARTMENTAL CLEARANCES:

Finance
Legal

ATTACHED SUPPORTING DOCUMENTS:

Evaluation