



City of Killeen

Legislation Details (With Text)

File #: RS-24-030 **Version:** 1 **Name:** Appointing a City Official and Citizen Members to the Animal Advisory Committee
Type: Resolution **Status:** Passed
File created: 1/30/2024 **In control:** City Council
On agenda: 2/27/2024 **Final action:** 2/27/2024
Title: Consider a memorandum/resolution to appoint Members to the Animal Advisory Committee.
Sponsors: City Attorney Department
Indexes:
Code sections:
Attachments: 1. Resignation, 2. Presentation

| Date | Ver. | Action By | Action | Result |
|-----------|------|-----------------------|----------|--------|
| 2/27/2024 | 1 | City Council | approved | Pass |
| 2/20/2024 | 1 | City Council Workshop | | |

Consider a memorandum/resolution to appoint Members to the Animal Advisory Committee.

DATE: February 20, 2024

TO: Kent Cagle, City Manager

FROM: Holli Clements, City Attorney

SUBJECT: Appointing a City Official and Citizen Members to the Animal Advisory Committee

BACKGROUND AND FINDINGS:

The Mayor and City Council make annual appointments to the various boards, commissions, and committees each year and throughout the year as vacancies occur.

Section 6-36 of the Code of Ordinance states the Animal Advisory Committee is composed of at least one (1) licensed veterinarian, one (1) city official, one (1) person whose duties include the daily operation of the city's animal shelter, one (1) representative from an animal welfare organization and four (4) citizens.

In May 2023 the city official position was vacated (Assistant City Manager Danielle Singh resigned); In October 2023 newly appointed citizen representative John Louch and citizen representative Sue Cummings resigned. These resignations left three vacancies on the Animal Advisory Board. The committee has been unable to meet as the vacancies prevent a quorum.

In order to make appointments to fill the unexpired terms of the vacancies, City Council action is required.

THE ALTERNATIVES CONSIDERED:

No other alternatives were considered.

Which alternative is recommended? Why?

N/A

CONFORMITY TO CITY POLICY:

Making these appointments conforms to relevant city ordinances and policies.

FINANCIAL IMPACT:

What is the amount of the revenue/expenditure in the current fiscal year? For future years?

There is no current or future expenditure with these appointments.

Is this a one-time or recurring revenue/expenditure?

N/A

Is this revenue/expenditure budgeted?

N/A

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this revenue/expenditure?

N/A

RECOMMENDATION:

Staff recommends the City Council appoint one city official and two citizen members to fill the identified unexpired terms.

DEPARTMENTAL CLEARANCES:

Legal

ATTACHED SUPPORTING DOCUMENTS:

Resignation
Presentation

Animal Advisory Committee (Sub-Comm: R. Adams)

| Current Member | Status | New Member | Comments | Termed? | RR* |
|----------------|----------|---------------|---------------|---------|-----|
| Vacant | Resigned | Laurie Wilson | City Official | No | N/A |

| | | | | | |
|--------|----------|---------------|------------------------|----|-----|
| Vacant | Resigned | Leslie Holman | Citizen Representative | No | N/A |
| Vacant | Resigned | Kendra Hicks | Citizen Representative | No | N/A |