



# City of Killeen

## Legislation Details (With Text)

**File #:** RS-24-018    **Version:** 1    **Name:** City Auditor Annual Evaluation  
**Type:** Resolution    **Status:** Passed  
**File created:** 12/28/2023    **In control:** City Council  
**On agenda:** 1/30/2024    **Final action:** 1/30/2024  
**Title:** Consider a memorandum/resolution confirming the City Auditor's annual evaluation and pay increase.  
**Sponsors:** City Auditor, City Manager Department, City Attorney Department, Human Resources Department  
**Indexes:**  
**Code sections:**  
**Attachments:** 1. Evaluation

| Date      | Ver. | Action By    | Action   | Result |
|-----------|------|--------------|----------|--------|
| 1/30/2024 | 1    | City Council | approved | Pass   |

Consider a memorandum/resolution confirming the City Auditor's annual evaluation and pay increase.

**DATE:**            **January 30, 2024**

**TO:**                **Kent Cagle, City Manager**

**FROM:**           **Eva Bark, Executive Director of Human Resources**

**SUBJECT:**       **Annual Evaluation and Pay Increase of City Auditor**

**BACKGROUND AND FINDINGS:**

Matthew Grady was hired for this position on January 17, 2017. Per City Charter Section 40, the City Council may appoint a city auditor to carry out the internal audit functions as the City Council shall assign to him and the city auditor shall be a Certified Public Accountant. On January 23, 2024, the Mayor and City Council conducted the City Auditor's annual performance evaluation.

After the evaluation, the City Council reached a majority consensus to approve and to increase Mr. Grady's base salary to \$108,000.17 effective January 17, 2024. A six percent (6%) Cost of Living Adjustment (COLA) approved in the FY2024 budget for all classified City employees, and a 2% merit base increase of \$2,000, will bring the total annual base salary to \$108,000.17. All other items in the City Auditor's contract remain the same.

**THE ALTERNATIVES CONSIDERED:**

**Which alternative is recommended? Why?**

**CONFORMITY TO CITY POLICY:**

Texas Government Code sec. 40 provides that the governing body may appoint a city auditor. The city auditor shall carry out the internal audit functions, shall perform such other duties as the city council shall assign to him and shall be a Certified Public Accountant.

**FINANCIAL IMPACT:**

**What is the amount of the expenditure in the current fiscal year? For future years?**

The City Auditor's current annual salary is \$100,000.16. A six percent (6%) COLA increase will bring the total annual salary to \$106,000.17 and an additional two percent (2%) merit base increase of \$2,000 will bring the total annual salary to \$108,000.17. The additional annual cost of salary and benefits associated with the six percent (6%) COLA and two percent (2%) merit base increase is \$9,790.42.

**Is this a one-time or recurring expenditure?**

This is a recurring expenditure.

**Is this expenditure budgeted?**

Yes, funds are available in the General Fund City Auditor accounts 010-0308-413.40-05 through 010-0308-413.40-89.

**If not, where will the money come from?**

N/A

**Is there a sufficient amount in the budgeted line-item for this expenditure?**

Yes

**RECOMMENDATION:**

Staff recommends that the City Council approve a six percent (6%) COLA increase and two percent (2%) merit base increase for the City Auditor, Matthew Grady, based on the majority consensus reached at the City Council workshop held on January 23, 2024.

**DEPARTMENTAL CLEARANCES:**

Finance  
Legal

**ATTACHED SUPPORTING DOCUMENTS:**

Evaluation