



City of Killeen

Legislation Details (With Text)

File #: RS-24-055 **Version:** 1 **Name:** Consider a memorandum/resolution authorizing a professional services agreement with Scheibe Consulting, LLC in the amount of \$360,000 for the Drainage Master Plan Project

Type: Resolution **Status:** Passed

File created: 1/18/2024 **In control:** City Council

On agenda: 3/26/2024 **Final action:** 3/26/2024

Title: Consider a memorandum/resolution authorizing a professional services agreement with Scheibe Consulting, LLC, for the Drainage Master Plan Project, in the amount of \$360,000.

Sponsors: Development Services

Indexes:

Code sections:

Attachments: 1. Agreement, 2. Certificate of Insurance, 3. Contract Verification Form, 4. Certificate of Interested Parties, 5. Presentation

Date	Ver.	Action By	Action	Result
3/26/2024	1	City Council	approved	Pass
3/19/2024	1	City Council Workshop		

Consider a memorandum/resolution authorizing a professional services agreement with Scheibe Consulting, LLC, for the Drainage Master Plan Project, in the amount of \$360,000.

DATE: **March 19, 2024**

TO: **Kent Cagle, City Manager**

FROM: **Edwin Revell, Executive Director of Development Services**

SUBJECT: **Authorize the execution of a Professional Services Agreement with Scheibe Consulting LLC, for the Drainage Master Plan Project in the amount of \$360,000**

BACKGROUND AND FINDINGS:

This project was included in the FY 2022 Capital Improvement Plan because of the need to update the existing 2012 Master Drainage Plan. Since 2012, several drainage improvements projects have been completed, new growth and land development have occurred throughout the city, and drainage standards have changed.

The City's current plan has not been updated since 2012. The drainage program needs updating to conform with current design standards and methodologies in order to provide guidance for capital projects throughout the city. Additionally, the current engineering standards needs to be updated to meet current methodologies, standards, and MS4 permit requirements.

This contract will be cover phase one of the new Drainage Master Plan. This phase includes reviewing the existing drainage plan, updating existing engineering rainfall and runoff models, and using this information as a basis for updating existing drainage standards, developing potential drainage improvement projects, and for preparing future FEMA grant project applications.

Staff reviewed several proposals and chose Scheibe Consulting LLC, for an amount not to exceed \$360,000 to perform this service. All project efforts are expected to be completed within 12 months after final project contract execution.

THE ALTERNATIVES CONSIDERED:

N/A

Which alternative is recommended? Why?

N/A

CONFORMITY TO CITY POLICY:

This item conforms to state and local policies.

FINANCIAL IMPACT:

What is the amount of the revenue/expenditure in the current fiscal year? For future years?

The fee for services under this agreement for the current fiscal year is \$360,000.00.

Is this a one-time or recurring revenue/expenditure?

This is a one-time expenditure.

Is this revenue/expenditure budgeted?

Yes, funds are available in the Drainage CIP Fund account 375-8934-493.69-01.

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this revenue/expenditure?

Yes

RECOMMENDATION:

Staff recommends that the City Council authorize the City Manager or his designee to enter a Professional Services Agreement with Scheibe Consulting, LLC, in the amount of \$360,000.00 for the Drainage Master Plan Project, and authorize the City Manager, or designee, to execute any and all change orders with the amounts set by State and Local Law.

DEPARTMENTAL CLEARANCES:

Development Services
Finance
City Attorney

ATTACHED SUPPORTING DOCUMENTS:

Agreement
Certificate of Insurance
Contract Verification Form
Certificate of Interested Parties
Presentation