



City of Killeen

Legislation Details (With Text)

File #: PH-23-060 **Version:** 1 **Name:** Budget Amendment
Type: Ordinance/Public Hearing **Status:** Passed
File created: 10/30/2023 **In control:** City Council
On agenda: 11/28/2023 **Final action:** 11/28/2023
Title: HOLD a public hearing and consider an ordinance amending the FY 2024 Annual Budget of the City of Killeen to increase revenue and expense accounts in multiple funds.
Sponsors: Finance Department
Indexes: Budget Amendments
Code sections:
Attachments: 1. Ordinance, 2. Presentation

Date	Ver.	Action By	Action	Result
11/28/2023	1	City Council	Approved	
11/14/2023	1	City Council Workshop		

HOLD a public hearing and consider an ordinance amending the FY 2024 Annual Budget of the City of Killeen to increase revenue and expense accounts in multiple funds.

DATE: **November 14, 2023**
TO: **Kent Cagle, City Manager**
FROM: **Miranda Drake, Assistant Director of Finance**
SUBJECT: **Budget Amendment**

BACKGROUND AND FINDINGS:

This budget amendment comprises nine initiatives, with the first five involving grant funding.

The initiatives are as follows:

1. Allocate the Justice Assistance Grant (JAG) award of \$92,057 for the year 2023. The pass-through amount to the City of Temple is \$20,713, amount to Bell County is \$24,855, with the remaining funds of \$46,489 earmarked for the Real Time Crime Center project for the City of Killeen.
2. Allocate grant funds of \$5,000 for the CPR-Regional Community Preparedness project, aimed at promoting public awareness and preparedness through various activities such as billboards, social media content, flyers, informational meetings, workshops, and educational materials.
3. Carry forward unspent FY 2023 non-CIP appropriations for American Rescue Plan Act (ARPA) funding of \$1,741,786 and allocate additional available ARPA funds as per City Council's directive on October 3, 2023.
4. Carry over unutilized appropriations for the PETCO Grants of \$116,418. Project codes 210043 pertain to FY 2021 funds, 220005 to FY 2022, and 230002 to FY 2023.

5. Appropriation of \$20,989 to meet the Federal Aviation Administration (FAA) grant match requirement for the Airport Taxiway B Rehab project.
6. Carry forward unspent funds from the 2023 Certificates of Obligation (CO) Bonds for multiple projects. These funds cannot be rolled over as part of the CIP Rollover because they were appropriated after the FY 2024 CIP was proposed and, therefore, do not fall within the ordinance allowing for automatic rollover.
7. Allocate Police State Seizure Fund (\$120,718) and Police Federal Seizure Fund (\$53,547) balances to assist with funding the Real Time Crime Center, initially placing them in a reserve appropriation until project quotes and scope are determined.
8. Appropriate \$20,000 to cover repair and maintenance at the Fuel Farm and Car Wash Facility for upkeep. Appropriate \$49,900 in the Consulting account to support an Electric Vehicle (EV) Charging Station Network Sustainability Study at the Airport.
9. Carry forward unspent FY 2023 Killeen Public Facility Corporation (KPFC) appropriations of \$65,000 for the Grocery Store Initiative.

Grant Related Appropriations	Revenues	Expenditure
Law Enforcement Grant Fund	\$92,057	\$92,057
General Fund	5,000	1,587,025
Hotel Occupancy Tax Fund	-	159,761
Animal Services Donation/Grant Fund	-	116,418
Aviation PFC Fund	-	20,989
Total	\$97,057	\$1,976,250

Non-Grant Related Appropriations	Revenues	Expenditure
Certificates of Obligation 2023	-	\$31,729,000
Police State Seizure Fund	-	120,718
Customer Facility Charge Fund	-	69,900
General Fund	-	65,000
Police Federal Seizure Fund	-	53,547
Total	-	\$32,038,165

THE ALTERNATIVES CONSIDERED:

Option 1 - Do not approve the ordinance amending the FY 2024 Annual Budget.

Option 2 - Approve the ordinance amending the FY 2024 Annual Budget.

Which alternative is recommended? Why?

Option 2 is recommended to approve the ordinance amending the FY 2024 Annual Budget.

CONFORMITY TO CITY POLICY:

The City’s Financial Governance Policies, Section V. Budget Administration (B)(1) states that City Council may amend or change the budget by ordinance.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

This FY 2024 budget amendment includes:

- General Fund: increase \$5,000 in revenues and \$1,652,025 in expenditures
- Hotel Occupancy Tax Fund: increase \$159,761 in expenses
- Other Special Revenue Funds: increase \$92,057 in revenues and \$382,740 in expenditures
- Aviation Funds: increase \$90,889 in expenses
- Certificates of Obligation 2023 Fund: increase \$31,729,000 in expenditures

Is this a one-time or recurring expenditure?

One-time

Is this expenditure budgeted?

Upon approval of the attached ordinance amending the FY 2024 Annual Budget

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

Upon approval of the attached ordinance amending the FY 2024 Annual Budget

RECOMMENDATION:

City Council approve the ordinance amending the FY 2024 Annual Budget.

DEPARTMENTAL CLEARANCES:

Legal

ATTACHED SUPPORTING DOCUMENTS:

Ordinance
Presentation