



# City of Killeen

## Legislation Details (With Text)

|                       |                                                                                                                                                                                                                   |                      |              |              |                                           |
|-----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|--------------|--------------|-------------------------------------------|
| <b>File #:</b>        | RS-23-068                                                                                                                                                                                                         | <b>Version:</b>      | 1            | <b>Name:</b> | Professional Service Agreement-Garver LLC |
| <b>Type:</b>          | Resolution                                                                                                                                                                                                        | <b>Status:</b>       | Passed       |              |                                           |
| <b>File created:</b>  | 3/20/2023                                                                                                                                                                                                         | <b>In control:</b>   | City Council |              |                                           |
| <b>On agenda:</b>     | 4/25/2023                                                                                                                                                                                                         | <b>Final action:</b> | 4/25/2023    |              |                                           |
| <b>Title:</b>         | Consider a memorandum/resolution approving a Professional Services Agreement with Garver, LLC, for design of the Security Improvements Project at Killeen-Fort Hood Regional Airport, in the amount of \$120,900. |                      |              |              |                                           |
| <b>Sponsors:</b>      | Aviation Department                                                                                                                                                                                               |                      |              |              |                                           |
| <b>Indexes:</b>       |                                                                                                                                                                                                                   |                      |              |              |                                           |
| <b>Code sections:</b> |                                                                                                                                                                                                                   |                      |              |              |                                           |
| <b>Attachments:</b>   | 1. Agreement, 2. Certificate of Interested Parties, 3. Presentation                                                                                                                                               |                      |              |              |                                           |

| Date      | Ver. | Action By             | Action   | Result |
|-----------|------|-----------------------|----------|--------|
| 4/25/2023 | 1    | City Council          | Approved | Pass   |
| 4/18/2023 | 1    | City Council Workshop |          |        |

Consider a memorandum/resolution approving a Professional Services Agreement with Garver, LLC, for design of the Security Improvements Project at Killeen-Fort Hood Regional Airport, in the amount of \$120,900.

**DATE:** April 18, 2023

**TO:** Kent Cagle, City Manager

**FROM:** Mike Wilson, Executive Director of Aviation

**SUBJECT:** Professional Services Agreement with Garver, LLC

### **BACKGROUND AND FINDINGS:**

The Bipartisan Infrastructure Law, signed into law on November 15, 2021, provides \$15 billion in Airport Infrastructure Grants over a five (5) year period for airport-related projects as defined under the existing Airport Improvement Grant and Passenger Facility Charge (PFC) criteria.

The City has been offered a Federal Aviation Administration (FAA) Airport Infrastructure Grant in the amount of \$108,810 to fund 90% of the design of the Security Improvements Project at the Killeen-Fort Hood Regional Airport (KFHRA). Matching funds, in the amount of \$12,090, will come from the FAA PFC Application that was approved by the FAA on February 16, 2023.

Staff has negotiated a professional services agreement with Garver, LLC, in the amount of \$120,900, for project administration, design services, and bidding services for the Security Improvements project at KFHRA.

### **THE ALTERNATIVES CONSIDERED:**

1. Disapprove the agreement.
2. Approve the agreement.

**Which alternative is recommended? Why?**

Alternative 2 is recommended because:

1. The Garver team is the Airport engineer of record and was selected via a competitive process.
2. This choice offers the most experienced team fully cognizant of FAA requirements for projects at KFHRA.
3. Project is fully funded through Grant and PFC funds with no impact to the operating fund or fund balance.

**CONFORMITY TO CITY POLICY:**

This item conforms to local and state policies.

**FINANCIAL IMPACT:**

**What is the amount of the expenditure in the current fiscal year? For future years?**

The expenditure for Alternative 2 in the current fiscal year is \$120,900.

**Is this a one-time or recurring expenditure?**

This is a one-time expenditure.

**Is this expenditure budgeted?**

Yes, funds will be available in the AIP Grant Fund in account 524-0515-521.69-01 and Passenger Facility Charge (PFC) Fund in account 529-0510-521.69-07, upon approval of the budget amendment.

**If not, where will the money come from?**

N/A

**Is there a sufficient amount in the budgeted line-item for this expenditure?**

Yes, upon approval of the budget amendment.

**RECOMMENDATION:**

Staff recommends City Council approve a professional service agreement with Garver, LLC in the amount of \$120,900 and recommends that the City Council authorize the City Manager, or designee, to execute all contract documents and any and all change orders or actions within the amounts set by state and local law.

**DEPARTMENTAL CLEARANCES:**

Finance  
Legal

Purchasing

**ATTACHED SUPPORTING DOCUMENTS:**

Agreement

Certificate of Interested Parties

Presentation