



City of Killeen

Legislation Details (With Text)

File #: RS-23-041 **Version:** 1 **Name:** Staff Report for ADA PROW Phase II
Type: Resolution **Status:** Passed
File created: 12/27/2022 **In control:** City Council
On agenda: 2/28/2023 **Final action:** 2/28/2023
Title: Consider a memorandum/resolution approving a Professional Services Agreement with CP&Y - Meeting the Challenge, for Phase II of the Americans with Disabilities assessment of all public rights of ways, in the amount of \$1,204,293.
Sponsors: Community Development Department
Indexes:
Code sections:
Attachments: 1. Proposal, 2. Agreement, 3. Certificate of Interested Parties, 4. Conflict of Interest Questionnaire, 5. Presentation

Date	Ver.	Action By	Action	Result
2/28/2023	1	City Council	Approved	Pass
2/21/2023	1	City Council Workshop		

Consider a memorandum/resolution approving a Professional Services Agreement with CP&Y - Meeting the Challenge, for Phase II of the Americans with Disabilities assessment of all public rights of ways, in the amount of \$1,204,293.

DATE: February 21, 2023

TO: Kent Cagle, City Manager

FROM: Leslie Hinkle, Executive Director of Community Development

SUBJECT: Professional Services Agreement for ADA consulting related to Phase II, public rights of way

BACKGROUND AND FINDINGS:

In June 2021, the City entered into a settlement agreement with the Department of Justice that required the City to complete a self-evaluation of all city facilities, public rights of way, conduct public outreach and submit a transition plan to be completed within three years. In May of 2022, the city entered into a professional services agreement with CP&Y Company - Meeting the Challenge to conduct the analysis of city facilities, parks, and perform a website review. The results of Phase I are being presented at this city council meeting.

The City met previously with consulting firms and finds that the required scope of work for Phase II will take more time due to the sheer number of lane miles (800+), sidewalks (806 linear miles), and curb ramps (8,406), etc. A proposal for Phase II was presented by CP&Y- Meeting the Challenge and staff finds that it meets the needs of the city. The proposal includes managing the work by dividing the city into 7 different areas. Areas 1,2,3 include most of the oldest areas of the city. Area 4,5,6 are the areas south of I-14 and

area 7 is the most western areas of the city. CP&Y - Meeting the Challenge has the experience, knowledge, and level of commitment to lead the city through this final phase. The proposed timeline for Phase II is 20 months, with the final report and transition plan outlining associated costs for compliance included.

THE ALTERNATIVES CONSIDERED:

1. Do not enter into an agreement for professional services with CP&Y - Meeting the Challenge for Phase II - Public Rights of Way.
2. Enter into an agreement for professional services with CP&Y -Meeting the Challenge for Phase II - Public Rights of Way.

Which alternative is recommended? Why?

Alternative #2 is recommended because CP&Y-Meeting the Challenge is an ADA consulting firm that serves local and state governments and has the expertise to ensure that we continue to meet the terms of the settlement agreement and undertake appropriate actions and not waste City resources on the completion of ADA improvements or services that do not need to be altered or improved.

CONFORMITY TO CITY POLICY:

Yes

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

The proposed fee for Phase II of the project is \$1,204,293.

Is this a one-time or recurring expenditure?

This is a one-time cost.

Is this expenditure budgeted?

Yes, partial funding in the amount of \$617,552 is available in the Governmental CIP Fund. The additional \$586,741 is included in the budget amendment.

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

Yes, upon approval of budget amendment.

RECOMMENDATION:

City Council approve the professional services agreement with CP&Y-Meeting the Challenge, providing professional services related to the ADA settlement agreement with Department of Justice in the amount of \$1,204,293 for an assessment of all public rights of way.

DEPARTMENTAL CLEARANCES:

Finance
Legal

ATTACHED SUPPORTING DOCUMENTS:

Proposal
Agreement
Certificate of Interested Parties
Conflict of Interest Questionnaire