

**City of Killeen**  
Regular City Council Meeting  
Killeen City Hall  
December 15, 2020 at 5:00 p.m.

Presiding: Mayor Jose Segarra

Attending: Mayor Pro Tem Shirley Fleming, Councilmembers Steve Harris, Ken Wilkerson, Rick Williams (via video conference), Mellisa Brown.

Also attending were City Manager Kent Cagle, City Attorney Traci Briggs, City Secretary Lucy Aldrich, and Sergeant-at-Arms Gillman.

Absent: Councilmembers Debbie Nash-King and Jim Kilpatrick.

Mr. Jack Ralston gave the invocation. Councilmember Brown led everyone in the Pledge of Allegiance.

**Approval of Agenda**

*Motion was made by Mayor Pro Tem Fleming to approve the agenda as written. Mayor Segarra requested moving Discussion items DS-20-108, 109, 110, and 111 to the end of agenda following action on the consent agenda items. Motion was seconded by Councilmember Brown. The motion with Mayor Segarra's request carried unanimously.*

**Presentations**

**PR-20-006** Presentation - Bell County Child Safety Check  
Bell County Tax Assessor-Collector Shay Luedeke presented a check to the City of Killeen in the amount of \$154,034.31, collected by the county on vehicle registrations to be used for school crossings.

**Citizen Comments**

Ms. Amy Shandick - spoke on Agenda Item DS-20-106 (KEDC Update)

Ms. Roselyn Finley - spoke on Agenda Item DS-20-106 (KEDC Update)

Mr. Travis Johnson - spoke on Agenda Item DS-20-106 (KEDC Update)

**Discussion Items**

**DS-20-106** Receive KEDC Update  
KEDC members Bobby Hoxworth, Randy Sutton and Karl Green provided a quarterly update.

**DS-20-107** Discuss Capital Improvement Advisory Committee and Timeline of Water and Wastewater Impact Fees

Danielle Singh, Executive Director of Public Works gave a brief overview of the proposed timeline of adopting water and wastewater impact fees. She also reviewed the requirement and function of a capital improvement advisory committee.

Motion of direction was made by Councilmember Brown to proceed forward with the proposed timeline using the current 2019 water and wastewater impact fee study. Motion of direction was seconded by Councilmember Wilkerson. Motion of direction carried unanimously.

Motion of direction was made by Councilmember Wilkerson to establish an independent capital improvement advisory committee made up of nine members. Motion of direction was seconded by Mayor Pro Tem Fleming. Mayor Pro Tem Fleming added to the motion of direction that each councilmember recommend one (1) or two (2) representatives from their district to serve on the committee. With no concerns to the addition of the committee recommendation process, discussions continued. An amendment to the motion of direction was made by Councilmember Brown to have staff bring back committee appointments if impact fees are adopted. The amendment to the motion of direction was seconded by Councilmember Harris. The amendment to the motion of direction carried unanimously. The vote on the amended motion of direction carried unanimously.

### **Consent Agenda**

- RS-20-130** Consider a memorandum/resolution approving the investment report for the quarter ended September 30, 2020.
- RS-20-131** Consider a memorandum/resolution authorizing a Professional Services Agreement with MRB Group in the amount of \$81,100 for the Conder Park and AA Lane Park Drainage Improvements Project.
- RS-20-132** Consider a memorandum/resolution authorizing the award of a Professional Services Agreement for the Pump Station No. 7 Upgrade Project in the amount of \$170,160.
- RS-20-133** Consider a memorandum/resolution authorizing the award of Bid No. 21 09 for Water and Sewer Supply Items in an amount not to exceed \$238,000 in FY 21.
- RS-20-134** Consider a memorandum/resolution authorizing contracts with Final Solutions Roofing to replace the roofing at the Main Library and Killeen Civic and Conference Center in an amount not to exceed \$89,245.56 and CVAL Innovations to replace the roofing at the City Cemetery Facility and Water & Sewer Administration building in an amount not to exceed \$82,071.00.
- RS-20-135** Consider a memorandum/resolution approving the appointment of James C. Kubinski as Fire Chief and approving an employment agreement.

*Motion was made by Mayor Pro Tem Fleming to approve the consent agenda. Motion was seconded by Councilmember Wilkerson. Motion carried unanimously.*

Mayor Segarra reminded city council of a special joint workshop meeting with the Planning and Zoning Commission and the Recreation Services Advisory Board to review Parks Master Plan planning process being held tomorrow, December 16 at the Solid Waste Training Room, 2003 Little Nolan Road.

At 6:21 p.m., Mayor Segarra called for city council to recess the meeting to Executive Session to discuss the following items:

- DS-20-108** Government Code Sec. 551.071 Consultation with Attorney - LS Johnston Architects v. City of Killeen.
- DS-20-109** Government Code Sec. 551.071 Consultation with Attorney - Impact of Georgetown WSC transferring a portion of its Certificate of Convenience and Necessity (CCN) within the City of Killeen extraterritorial jurisdiction.
- DS-20-110** Government Code Sec. 551.087 Receive a briefing and discuss an economic development prospect the governmental body seeks to have locate, stay or expand in the City of Killeen.
- DS-20-111** Government Code Sec. 551.074 Conduct Annual Evaluation of the City Manager.

At 8:53 p.m., Mayor Segarra reconvened the City Council meeting.

### **Adjournment**

With no further business, upon motion being made by Councilmember Harris, seconded by Mayor Pro Tem Fleming, and unanimously approved, the meeting was adjourned at 8:54 p.m.

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Jose Segarra, Mayor

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Lucy C. Aldrich, City Secretary