

**City of Killeen**  
Regular City Council Meeting  
Killeen City Hall  
August 8, 2017 at 5:00 p.m.

Presiding: Mayor Jose L. Segarra

Attending: Mayor Pro-Tem Jim Kilpatrick, Councilmembers Debbie Nash-King, Juan Rivera, Shirley Fleming, Gregory Johnson, Jonathan Okray, and Steve Harris

Also attending were City Manager Ronald L. Olson, City Attorney Kathryn Davis, City Secretary Dianna Barker, and Sergeant-at-Arms Gilman.

Councilmember Harris gave the invocation, and James Ralston led everyone in the Pledge of Allegiance.

**Approval of Agenda**

*Motion was made by Mayor Pro-Tem Kilpatrick to approve the agenda as written. Motion seconded by Councilmember Fleming. The motion carried unanimously.*

**Minutes**

*Motion was made by Councilmember Rivera to approve the minutes of the July 25th Regular City Council Meeting. Motion was seconded by Councilmember Nash-King. Motion carried unanimously.*

*Motion was made by Councilmember Johnson to approve the minutes of the August 1st Special City Council Meeting. Motion was seconded by Mayor Pro-Tem Kilpatrick. Motion carried unanimously.*

**Resolutions**

**RS-17-074** Consider a memorandum/resolution to authorize the award of a professional services agreement with Belt Harris Pechacek, LLLP to perform independent auditing services.

**Staff comments:** Jonathan Locke

The City's audits are required to be performed in accordance with generally accepted auditing standards set forth in the General Accounting Office's (GAO) Government Auditing Standards. The City received responses from five firms. Belt Harris Pechacek, LLLP was chosen and recommended as the most qualified responder by a committee of staff members. The Audit Committee supported the recommendation. Staff recommends that the City Council authorize the award of a professional services agreement with Belt Harris Pechacek, LLLP to provide independent auditing services for fiscal years ending September 30, 2017 and 2018 to the City of Killeen.

*Motion was made by Councilmember Fleming to approve RS-17-074. Motion was seconded by Councilmember Nash-King. Motion carried unanimously.*

**RS-17-075** Consider a memorandum/resolution for the acquisition of Axon Taser X26P conducted electrical weapons and related accessories for the Killeen Police Department.

**Staff comments:** Margaret Young

The Police Department needs to replace 132 TASERs that have reached the end of their service life and are out of warranty. The Department recommends the acquisition of 132 TASER CEW packages from Axon at a total cost of \$162,650 over five years, utilizing the

TASER 60 extended purchase plan and taking advantage of the current trade-in rebate.

*Motion was made by Councilmember Rivera to approve RS-17-075. Motion was seconded by Councilmember Fleming. Motion carried unanimously.*

**RS-17-076** Consider a memorandum/resolution accepting a grant from Texas Department of Transportation-Aviation Division to fund a T-Hangar Design and Construction Project on Skylark Field.

**Staff comments:** Matt Van Valkenburgh

The City received a Federally and State Assisted Airport Development Grant offer in the form of a Texas Department of Transportation Airport Project Participation Agreement in the amount of \$1,285,800 to fund 90% of the approved design and construction of a T-Hangar building project at Skylark Field. The City will be required to provide a match of \$142,866 (10% of estimated total project cost) to receive this grant funding and allow the project to proceed. Staff recommends City Council approve the attached Texas Department of Transportation Airport Project Participation Agreement CSJ No. 1709KILEN accepting the state and federal grant offer in the amount of \$1,285,800 for design and construction of a T-hangar on Skylark Field, ratify and adopt all assurances, statements, representations, warranties, covenants and agreements incorporated into this Airport Project Participation Agreement and expressly authorize the City Manager to execute all amendments within the amounts set by state and local law.

*Motion was made by Councilmember Okray to approve RS-17-076. Motion was seconded by Councilmember Harris. Motion carried unanimously.*

**RS-17-077** Consider a memorandum/resolution approving use of a Request for Proposal (RFP) for the common-use system / flight information display system (FIDs) at Killeen Fort Hood Regional Airport.

**Staff comments:** Matt Van Valkenburgh

The existing common-use system and infrastructure is six years old and runs on a non-supportable Window XP platform, using equipment that is outdated and not compatible with current Windows operating systems. This upgrade will enable the airport and airlines to better utilize and manage resources; enhance the passenger experience; provide for safety and emergency messaging for the public, passengers, and tenants; and reduce maintenance and operational costs incurred by the airport. The existing flight information display system (FIDS) infrastructure is approaching six years old and is becoming more difficult and more expensive to maintain in operational condition. Staff recommends using a Request for Proposal (RFP) for the evaluation, selection, procurement, and installation of a system. Staff recommends City Council find that competitive sealed proposal (RFP) method will provide the best value for the City and authorize the City Manager and staff to utilize the RFP evaluation process to identify and select the best value common-use and FID system for the Killeen-Fort Hood Regional Airport.

*Motion was made by Councilmember Okray to approve RS-17-077. Motion was seconded by Councilmember Fleming. Motion carried unanimously.*

**RS-17-078** Consider a memorandum/resolution approving the appointment of the Police Chief.

**Staff comments:** Eva Bark

Dennis Baldwin was appointed Assistant City Manager, creating a vacancy in the position of Police Chief. Six finalists for the Police Chief position were interviewed with three different panels: city management, city employees and community members. After considering the feedback from the panel members, and conducting an extensive background check, the City Manager extended a conditional offer of employment to Mr. Charles “Chuck” Kimble. Staff recommends that the City Council authorize the City Manager to execute the appointment of Charles “Chuck” Kimble as the City of Killeen’s Police Chief.

*Motion was made by Councilmember Rivera to approve RS-17-078. Motion was seconded by Councilmember Nash-King. Motion carried unanimously.*

### **Public Hearings**

**PH-17-036** HOLD a public hearing and consider an ordinance adopting the 2017-2018 Annual Action Plan describing use of funds and authorizing application for and allocation of Community Development Block Grant (CDBG) and Home Investment Partnerships (HOME) program funds. (2nd of 2 Public Hearings)

The City Secretary read the caption of the ordinance.

**AN ORDINANCE AUTHORIZING SUBMITTAL OF THE 2017-18 ANNUAL ACTION PLAN DESCRIBING THE USE OF FUNDS AND AUTHORIZING THE APPLICATION FOR AND ALLOCATION OF \$868,553.00 IN FY 2017-18 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS AND THE USE OF PRIOR YEAR PROGRAM INCOME AND PRIOR YEARS PROGRAM INCOME FUNDS FOR A TOTAL EXPENDITURE OF \$889,739.10 OF CDBG FUNDS; AND THE APPLICATION FOR AND ALLOCATION OF \$297,536.00 IN HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM FUNDS AND THE USE OF PRIOR YEAR PROGRAM INCOME AND PRIOR YEAR RECAPTURED FUNDS FOR A TOTAL EXPENDITURE OF \$381,657.06 OF HOME FUNDS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**Staff comments:** Leslie Hinkle

The City of Killeen will receive funding from the U.S. Department of Housing and Urban Development (HUD) for FY2017-2018. Ralph Cossey presented recommendations from the CDAC committee awarding funding to various organizations. Following this second public hearing, Staff recommends approval of the proposed 2017-2018 Annual Action Plan to a final plan with revisions as appropriate based on citizen comments received during the 14-day comment period ending August 8, 2017.

Mayor Segarra opened the public hearing. With no one appearing, the public hearing was closed.

*Motion was made by Councilmember Okray to approve PH-17-036. Motion was seconded by Councilmember Rivera. Motion carried unanimously.*

**Adjournment**

With no further business, upon motion being made by Councilmember Okray, seconded by Councilmember Rivera, and unanimously approved, the meeting was adjourned at 5:35 p.m.

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Jose L. Segarra, Mayor

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Dianna Barker, City Secretary