



## STAFF REPORT

**DATE:** November 9, 2021

**TO:** Kent Cagle, City Manager

**FROM:** Leslie Hinkle, Executive Director of Community Development.

**SUBJECT:** Roof replacement at Killeen Transfer Station

### **BACKGROUND AND FINDINGS:**

The roof at the City's transfer station was badly damaged due to a fire on 18 August 2020. Damage to the roof was contained to a large area on the east slope and a small area on the west slope. The City worked with Texas Municipal League(TML), our insurance carrier, to perform onsite inspections of the roof. TML engaged the professional services of a roofing consultant and there were time delays associated with this consultant. TML acknowledged the need for the roof replacement and advised the City to move forward with obtaining proposals for the roof replacement. Proposals were received for the roof replacement from Final Solutions Roofing, LLC. In the amount of \$229,856.22 (TIPS Vendor #181101), Harrison Roofing Co., Inc. in the amount of \$245,892.00 (TIPS Vendor #2092415), and The Roofing Co. Waco, LLC in the amount of \$252,346.87 (TIPS Vendor # 200201). TML will pay for this roof replacement, minus the City's deductible of \$10,000.

### **THE ALTERNATIVES CONSIDERED:**

- 1) Do not replace the damaged roof at the Killeen Transfer Station.
- 2) Replace damaged roof at Killeen Transfer Station.

### **Which alternative is recommended? Why?**

Alternative #2 is recommended as the roofing panels and insulation are badly damaged from the fire that occurred. The project is also covered by TML insurance, less the insurance deductible of \$10,000.

### **CONFORMITY TO CITY POLICY:**

Purchases made through a cooperative contract satisfies the state competitive bidding requirements as stated in Texas Local Government Code section 271.102, subchapter F; a local government that purchases goods or services under this subchapter satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

**FINANCIAL IMPACT:**

The project cost is \$229,856.22. TML will reimburse the full amount to the City. The deductible of \$10,000 was applied to the initial claim in 2020.

**Is this a one-time or recurring expenditure?**

One-time

**Is this expenditure budgeted?**

Upon approval of the corresponding budget amendment, funds will be budgeted in the Solid Waste Fund Claims and Damages account 540-9501-491.4485.

**If not, where will the money come from?**

Insurance proceeds through TML.

**Is there a sufficient amount in the budgeted line-item for this expenditure?**

Upon approval of the corresponding budget amendment

**RECOMMENDATION:**

City Council approve a contract with Final Solutions Roofing, LLC. (TIPS Vendor # 181101) in the amount of \$229,856.22 to replace the roof at the Killeen Transfer Station.

**DEPARTMENTAL CLEARANCES:**

Purchasing  
Finance  
Legal

**ATTACHED SUPPORTING DOCUMENTS:**

Pictures  
Proposals  
Letter of Agreement  
Certificate of Interested Parties