



STAFF REPORT

DATE: November 2, 2021

TO: Kent Cagle, City Manager

FROM: Jeffery Reynolds, Executive Director of Public Works

SUBJECT: Solid Waste Container Purchase

BACKGROUND AND FINDINGS:

The City of Killeen's municipal solid waste systems, both residential and commercial, are container dependent. Citizens are issued a rollout container(s) that best fits the disposal needs of the household. Citizens have the choice of a 32, 64, or 96-gallon container, or a combination of these sizes, and pay a monthly disposal fee based on the size/volume and quantity of the containers selected. Commercial businesses are issued containers of various sizes depending on their need, and pay fees established by Division 6, Chapter 24 of the City of Killeen Code of Ordinances.

Solid Waste is required to have an inventory of containers in stock to accommodate the normal growth of the city and replace lost or damaged containers.

Residential containers are available for purchase through cooperatives such as Buyboard and OMNIA. The supplier for all residential containers in the City's inventory has historically been the manufacturer Toter, LLC. Residential containers are quoted and purchased through Toter, LLC OMNIA contract No. 171717. The continued purchase of containers from Toter, LLC for resupply of the inventory has four distinct advantages:

- The purchase of rollout containers that are compatible with the City's current rate structure is necessary as the rate structure is based on the size/volume of container (96, 64, and 32 gallons);
- The continued standardization of the City's container and parts inventory decreases administration costs and funds required for replacement parts, such as lids, wheels, and mounting hardware;
- A delivery time of 6-8 weeks after placing the order provides for just-in-time inventory; and
- Additionally, there are no additional setup costs for the City logo, serial numbers, and hot stamped instructions for the user.

Purchases for commercial containers, such as metal dumpsters and roll-offs, are historically completed through the Buyboard cooperative utilizing Wastequip, LLC Buyboard contract no. 599-19. Purchases are made in truckload quantities, which provide the best unit price. Prices are subject to change due to fluctuating costs for steel and fuel.

THE ALTERNATIVES CONSIDERED:

1. Do nothing, which would cause a shortage in replacement carts and dumpsters.

2. Authorize purchase of residential and commercial containers, allowing Solid Waste to stock the containers needed to provide service to customers.

Which alternative is recommended? Why?

Alternative two is recommended to meet the department's mission and allow Solid Waste to continue providing the containers necessary to serve our customers.

CONFORMITY TO CITY POLICY:

Purchases for containers, metal dumpsters and roll-out containers are historically completed through a purchasing cooperative. Purchases made through a cooperative contract are exempt from the competitive bidding process as stated in Texas Local Government Code (TLGC) section 271.102, subchapter F; a local government that purchases goods or services under this subchapter satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

Funds are allocated in the FY22 solid waste annual budget in the amount of \$222,000 for the purchase of residential containers and commercial containers.

Is this a one-time or recurring expenditure?

Recurring

Is this expenditure budgeted?

Yes, funds are available in the following Solid Waste Fund accounts:

| | | |
|--------------------|-----------------------------|----------|
| 540-3460-439.46-73 | Replacement Carts/Dumpsters | \$73,000 |
| 540-3460-439.46-74 | New Carts/Dumpsters | \$47,000 |
| 540-3465-439.46-73 | Replacement Carts/Dumpsters | \$60,000 |
| 540-3465-439.46-74 | New Carts/Dumpsters | \$42,000 |

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

Yes.

RECOMMENDATION:

Authorize the City Manager or his designee to procure residential solid waste containers from Toter LLC, through OMNIA cooperative contract no. 171717 and commercial containers from Wastequip, LLC, through BuyBoard cooperative contract no. 599-19, in an amount not to exceed \$222,000.

DEPARTMENTAL CLEARANCES:

Public Works
Finance
City Attorney

ATTACHED SUPPORTING DOCUMENTS:

Contracts
Certificates of Interested Parties