



APPROVE AN AGREEMENT FOR VETERINARY
SERVICES THROUGH RFP NO. 21-35

RS-21-139

November 2, 2021

Background

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- ❑ KAS (Killeen Animal Services) intakes on 5-year average, 3,661 animals annually. On average, 1,928 of these animals are adopted and need spay/neuter services
- ❑ In FY21 KAS sterilized 762 animals before adoption
- ❑ With this agreement, KAS will be able to sterilize nearly 1,300 animals before adoption

Background

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- The contract will include providing the following services:
 - ▣ Spay surgery
 - ▣ Neuter surgery
- The initial term of the agreement will be a one (1) year term with up to four (4) one-year renewals
- Any price increases when renewing the agreement must be submitted to RS department one hundred and twenty (120) days prior to renewal

Timeline

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- City of Killeen Recreation Services (RS) advertised RFP 21-35 for Veterinary Services on July 11th and July 18th, 2021
- RFP was due to Purchasing: August 20th, 2021
- Recommendation to City Council/Award: November 2nd, 2021
- Contract Start Date: November 22nd, 2021

Grading Scale

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- The grading scale was as follows:
 - ▣ Cost of Services – Max 30 points
 - ▣ Capacity to Deliver Services – Max 30 points
 - ▣ Experience & Qualifications – Max 30 points
 - ▣ References – Max 10 points

Bids

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- ❑ There were 2 proposals submitted
 - ▣ El Centro Pet Medical Center
 - ▣ Texas Humane Heroes
- ❑ RS selected Texas Humane Heroes as the vendor based on the grading criteria listed

Category	Possible Points	El Centro Pet Medical Center	Texas Humane Heroes
Evaluator 1	100	52	95
Evaluator 2	100	51	90
Evaluator 3	100	63	90
Evaluator 4	100	60	83
Total Score	400	226	358

Alternatives

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- ❑ Option 1 – Not accept either of the responses and continue to seek qualified veterinarians
- ❑ Option 2 – Approve the bid from Texas Humane Heroes

Recommendations

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- Staff recommends that City Council award RFP 21-35 for contracted veterinary services to Texas Humane Heroes in an amount not to exceed \$97,500 in FY22, and that the City Manager or designee be authorized to execute any change orders as permitted by state and local law.