




ANNUAL REVIEW OF GOVERNING STANDARDS

RS-21-123

September 21, 2021

Process

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- July 13
 - ▣ Staff recommendations for revisions
 - ▣ Council recommendations sent to staff by July 29
- August 17
 - ▣ Discuss proposed changes
 - ▣ Additional feedback from Council
- **September 21** 
 - ▣ Review for possible approval on September 28

Summary of Changes

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- Preface
 - ▣ Expectations for Councilmembers
 - ▣ Assist in preserving decorum, follow rules of the Council
- Table of Contents will be modified upon approval

Summary of Changes

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- ❑ 1-20(e) – Agendas go out on or before Wednesday before a work session, on or before Friday for a regular meeting.
- ❑ 1-50(a)(7) – Citizen Petition – Due to the new packet timeline, the time to sign up moved from Wednesday to Monday of the week preceding the meeting at which the citizen wishes to speak.
- ❑ 1-50(a)(8) – Citizen Comments – a majority vote is required for any time extensions beyond the one minute the Mayor grants.

Summary of Changes

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- ❑ 1-50(a)(12)(c) – Public Hearings – The time designated for questions of staff shall not be used to indicate support or opposition.
- ❑ 1-70(c) – Authority of the Chair – Reference to the section on appeal to the Council for clarity.

Summary of Changes

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- ❑ 1-70(e) – Limits to Deliberations
 - ▣ Work Session – 2 opportunities to speak, 5 minutes each.
Third opportunity only upon majority vote of Council.
 - ▣ Regular/Special Meetings – 3 opportunities to speak, 3 minutes each
 - ▣ Responding to a request for clarification from another Councilmember or staff responses do not count against the time limitations.

Summary of Changes

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- ❑ 1-70(l) – Recess every 2 hours.
- ❑ 1-70(n) – No further discussion on an item after a vote.
- ❑ 1-70(o) – No votes taken twice unless a proper Motion for Reconsideration is made.
- ❑ 1-70(p) – Meetings end at 11:00 pm unless discussion is in progress or a time sensitive matter has not yet been considered.

Summary of Changes

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- 1-90(b) – Questions in advance – Staff will include in its presentation responses to questions received in advance.

Summary of Changes

- 3-20 Citizen Boards, Commissions and Committees
 - ▣ (e) Remove “appointment” from Subcommittees. Members to act as liaisons.
 - ▣ (e) No subcommittee for KVI, add Animal Advisory.
 - ▣ (g) Change terms from 6 years to 2 terms.
 - ▣ (n) Employee appointments allowed if required because of the employee’s position with the City.
 - ▣ (q) Bylaws cannot restrict or create requirements for Council or staff, and cannot change the purpose, mission or scope unless approved by Council.

Summary of Changes

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- 4-100 Media Policy
 - ▣ The Executive Director of Communication shall provide at least monthly updates, either by presentation or written report.

Recommendation

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- Staff recommends that the City Council approve amendments to the Governing Standards and Expectations.