



## STAFF REPORT

**DATE:** June 15, 2021

**TO:** Kent Cagle, City Manager

**FROM:** Jeffrey Reynolds, Executive Director of Public Works

**SUBJECT:** Authorize the execution of an agreement with Bio Chem Lab, Inc for additional water quality testing in the amount of \$27,245

### **BACKGROUND AND FINDINGS:**

On November 25, 2020, the City executed an agreement for Bio Chem Lab, Inc to provide analysis of Water and Wastewater samples in the amount of \$47,500. The funding was allocated in the Fiscal Year 2020-2021 Water and Sewer Division Budget.

In April 2021, the Texas Commission on Environmental Quality (TCEQ) notified City staff of additional testing requirements due to the City receiving a new source of water from Bell County WCID's new Stillhouse Surface Water Treatment Plant. Three quotes were received for the additional testing and Bio Chem Lab submitted the lowest quote in the amount of \$27,245. The resultant total lab testing with Bio Chem Lab, Inc. will be \$54,820 in FY21 and \$18,952 in FY22 in addition to the standard Water and Wastewater analysis samples costs in FY22.

This new Agreement represents additional testing requirements from the TCEQ for Lead, Copper, and Water Quality Parameter Sampling (WQPS). The approval to use a new source of water requires additional analysis of Lead, Copper, and WQPS when the new water source begins to combine with the current water source. This additional analysis is to ensure that the system maintains minimal levels of corrosion. The additional testing is required of the City's newly combined water source for two consecutive six-month periods after which the testing will return to the normal three-year testing cycle as determined by the TCEQ Lead and Copper Program Coordinator.

### **THE ALTERNATIVES CONSIDERED:**

- (1) Do not approve an additional agreement with Bio Chem Lab, Inc.
- (2) Approve an agreement with another vendor.
- (3) Approve an agreement with Bio Chem Lab, Inc. as presented.

### **Which alternative is recommended? Why?**

Alternative three (3) is recommended allowing the City to comply with the TCEQ mandated additional testing requirements for the new Stillhouse Surface Water Treatment Plant.

**CONFORMITY TO CITY POLICY:**

This item conforms to state and local policies.

**FINANCIAL IMPACT:**

**What is the amount of the expenditure in the current fiscal year? For future years?**

The fiscal impact of the Letter of Agreement is a net increase of \$8,320 in the current FY 2021 and \$18,925 in FY 2022.

**Is this a one-time or recurring expenditure?**

One-time

**Is this expenditure budgeted?**

Yes, funds are available in account 550-3420-438.47-07.

**If not, where will the money come from?**

N/A

**Is there a sufficient amount in the budgeted line-item for this expenditure?**

Yes

**RECOMMENDATION:**

Authorize the City Manager or designee to enter into an agreement with Bio Chem Lab, Inc. for additional testing requirements in the amount of \$27,245. This will allow the City to comply with the TCEQ mandated additional testing requirements at the best value to the City.

**DEPARTMENTAL CLEARANCES:**

Public Works  
Finance  
Legal

**ATTACHED SUPPORTING DOCUMENTS:**

TCEQ Letter  
Quotes  
Agreement