



## STAFF REPORT

**DATE:** June 1, 2021

**TO:** Kent Cagle, City Manager

**FROM:** Mike Wilson, Executive Director of Aviation

**SUBJECT:** Professional Services Agreement with Garver, LLC

### **BACKGROUND AND FINDINGS:**

The Killeen Fort Hood Regional Airport (KFHRA) staff submitted an application to the Federal Aviation Administration (FAA) for reinstatement into the Military Airport Program (MAP) in 2018. The MAP is a program available to civil airport sponsors of joint-use military airfields or former military airports to assist in the transition of a military airfield to joint-use operations. KFHRA had been a recipient of MAP funds for construction of the terminal building, aircraft aprons, parking lot, and fueling facilities. KFHRA was readmitted into the program in 2018 for a five (5) year period and is qualified to receive MAP funds for eligible projects. In 2019 the Airport received a MAP grant to construct a commercial hangar at KFHRA and a second MAP grant in 2020, to help fund the additional cost of the commercial hangar to increase the facility size to accommodate an increase in employees.

KFHRA has now been offered a MAP grant in the amount of \$349,500 to fund the design of a second corporate aviation hangar at KFHRA. The American Rescue Plan Act signed into law on March 11, 2021, increases the federal share to 100 percent for Airport Improvement Program (AIP) grants, including MAP grants, planned for fiscal year 2021. Under normal circumstances, AIP grant recipients contribute a matching percentage of the project costs.

This project will include not only hangar design, but design of significant civil improvements to include water/sewer, electrical, roadway, drainage, security, and apron components. Thus, Staff has negotiated a professional services agreement with Garver, LLC, in the amount of \$349,500 for project administration, geotechnical services, design services to include preliminary design, final design, and issued for bid documents, and bidding services for the corporate hangar project at KFHRA.

### **THE ALTERNATIVES CONSIDERED:**

Alternatives considered: (1) do not approve the agreement, or, (2) approve the agreement

### **Which alternative is recommended? Why?**

Staff recommends alternative 2. The Garver team is the Airport engineer of record and was selected via a competitive process. Garver has recently completed the design of a commercial hangar on KFHRA and is providing construction management for that project. This choice offers

the most experienced team fully cognizant of Department of Defense and FAA requirements for a project on RGAAF and KFHRA, respectively.

**CONFORMITY TO CITY POLICY:**

Yes

**FINANCIAL IMPACT:**

This project will be funded by an FAA MAP Grant, if accepted.

**What is the amount of the expenditure in the current fiscal year? For future years?**

The amount of the expenditures in the current year is \$349,500.

**Is this a one-time or recurring expenditure?**

One-time

**Is this expenditure budgeted?**

Upon approval of the corresponding budget amendment, funds will be budgeted in account 524-0515-521.69-01.

**If not, where will the money come from?**

N/A

**Is there a sufficient amount in the budgeted line-item for this expenditure?**

Upon approval of the corresponding budget amendment

**RECOMMENDATION:**

Approve a professional services agreement with Garver, LLC in the amount of \$349,500 and authorize the City Manager or designee to execute same as well as any and all amendments as allowed per federal, state, or local law.

**DEPARTMENTAL CLEARANCES:**

Finance  
Legal

**ATTACHED SUPPORTING DOCUMENTS:**

Agreement  
Certificate of Interested Parties