Sole/Single Source Form

Complete one form for each sole/single source expenditure as it applies and attach a sole source letter from the vendor. All forms are valid for one (1) year from approval date unless specified by Purchasing below. Request $50,000 and greater will be routed to all signature parties and requires City Council approval prior to the purchase.

Return completed forms to Purchasing at Purchasing@killeentexas.gov .

Department/Division: Fire/Support   Requestor Name: Keith Foxx

Vendor Name: ESO Solutions   Cost: $ 31,895.00   Date: 05/26/2021

Check each box that applies to your sole/single source purchase:

- ☐ Items available from only one source because of patents, copyrights, secret processes, or natural monopolies. Films, manuscripts, or books.
- ☐ Gas, water, or other utility services (Letter from vendor not required)
- ☐ Captive replacement parts or components for equipment.
- ☐ Books, papers, and other library materials for a public library available only from the persons holding exclusive distribution rights to the materials.
- ☐ Management services provided by a non-profit organization to a municipal museum, park, zoo, or other facility to which the organization has provided significant financial or other benefits.
- ☐ Annual maintenance for software and equipment the City already owns.
- ☑ Single source because of standardization, warranty, or other factors.
- ☐ Other _____

Describe in detail the product and/or service to be procured and how they meet your needs.

On October 6, 2017 the KFD transitioned from Zoll EMS reporting system to ESO's software to submit reports for medical calls due to the customization capabilities and ease of using the program. During this time, Killeen FD has continued to use Zoll Fire RMS, however, the program has become incompatible with fire department needs. ESO Solutions is a single source provider of Fire RMS software compatible with ESO's EMS/Medical RMS software. The KFD recommends amending the original agreement with ESO Solutions (approved by City Council in September of 2017 through CCMR 17-103) to add the Fire RMS software to the current Master Subscription and License Agreement.

Department/Division Head Signature: _____ **James Kubinski** _____

Digitally signed by James Kubinski
DN: CN=James Kubinski, C=US, E=jkubinski@killeentexas.gov
Reason: I am approving this document
Date: 2021-05-26 12:14:19

Purchasing division justification:

ESO Solutions, Inc. software was procured in 2017 for the EMS reporting module based off of a single/sole source justification. Surrounding hospitals and the county also use the ESO Fire RMS software which has made the current software used by FD no longer compatible. The ESO Fire RMS software is a single source. Amending the current agreement to add the Fire module will allow for compatibility and interchangeability with existing software/hardware, will standardize the RMS solutions, and help with maintaining the historical data and connections to the county CAD system. ESO Solutions Inc. has been deemed a sole/single source in Austin, TX, Fort Hood, TX and Davie, FL.

Director of Procurement Signature: **Lorianne Luciano**

Digitally signed by Lorianne Luciano
DN: cn=Lorianne Luciano, o=City of Killeen, ou=Finance/Purchasing,
email=lluciano@killeentexas.gov, c=US
Date: 2021.05.26 12:15:39 -05'00'

☑ Approved   ☐ Disapproved

Expiration Date: _____

The approvals on the following page are required for expenditures $50,000 and greater:

Executive Director of Finance Signature: **Miranda Drake** Digitally signed by Miranda Drake
Date: 2021.05.26 12:29:26 -05'00' ☑ Approved   ☐ Disapproved

Comments:

City Attorney Signature: ___**Traci Briggs**_____ Digitally signed by Traci Briggs
DN: CN=Traci Briggs, E=tbriggs@killeentexas.gov
Reason: I am the author of this document
Location:
Date: 2021-05-26 14:11:11 ☑ Approved   ☐ Disapproved

Comments:

This item was originally routed as a sole source, yet the CCMR said staying with our current vendor was an option. I can support this as a single source purchase as an added component of the EMS system.

City Manager Signature: **Kent Cagle**_____ Digitally signed by Kent Cagle
Date: 2021.05.27 08:56:06 -05'00' ☑ Approved   ☐ Disapproved

Comments: