



STAFF REPORT

DATE: June 01, 2021

TO: Kent Cagle, City Manager

FROM: Charles F. Kimble, Chief of Police

SUBJECT: Purchase of Respirator Masks for the Police Department

BACKGROUND AND FINDINGS:

The Killeen Police Department purchases police duty gear, specifically respirator masks and mask filters, from Con10gency Consulting, LLC. Duty gear is purchased under Texas SmartBuy contract #345 A2. The City of Killeen is a member of this cooperative.

Respirator masks and filters are essential issue items for sworn police employees and allow those employees to continue to function as first responders and address public safety concerns during conditions where chemical disturbance control agents have been deployed. They may also provide some protection against agents deployed against law enforcement personnel during those events. The current respirator masks in use by the department are aging and becoming unserviceable. It is also critical that the department equip its officers with serviceable equipment and stock sufficient replacement mask filters to be able to allow employees to change them out as needed, in the event of civil disturbances.

Current fiscal year expenditures are \$25,794.40 for respirator masks and filters that were funded by JAG Grant monies. Proposed expenses include approximately \$73,625 for respirator masks, and \$9,984 for replacement mask filters. The total proposed purchases from Con10gency Consulting, LLC. for the current fiscal year will be \$109,403.40.

This purchase will allow the department to complete an ongoing project to replace aging respirator masks for all sworn employees, and sufficiently stock replacement mask filters.

THE ALTERNATIVES CONSIDERED:

Deny the proposed purchase.

Delay purchases until FY 21-22.

Authorize the purchase as proposed.

Which alternative is recommended? Why?

Staff recommends authorizing the purchases of respirator masks and mask filters. Failure to do so will adversely affect the department's ability to properly equip employees and resolve critical incidents.

CONFORMITY TO CITY POLICY:

This purchase conforms to City Policy and applicable laws. Purchases made through a cooperative contract satisfies the state competitive bidding requirements as stated in Texas Local Government code (TLGC) section 271.102, subchapter F; a local government that purchases goods or services under this subchapter satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

Current fiscal year expenditures are \$25,794.40 using Justice Assistance Grant (JAG) Funds. Proposed expenditures are \$83,609 for a total not to exceed \$109,403.40.

Is this a one-time or recurring expenditure?

One time

Is this expenditure budgeted?

Yes, funds are available in account 010-6055-441-41.20, Uniform and Clothing.

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

Yes

RECOMMENDATION:

Staff recommends that the City Manager or his designee be authorized to execute the described purchase of respirator masks and replacement mask filters from Con10gency Consulting, LLC, through the Texas Smartbuy purchasing cooperative, in an amount not to exceed \$109,403.40 in the current fiscal year.

DEPARTMENTAL CLEARANCES:

Purchasing
Finance
Legal

ATTACHED SUPPORTING DOCUMENTS:

Quotes
Certificate of Interested Parties