



# PLANNING AND BUDGET – FY 2022

DS-21-058

April 20, 2021

# City Council Budget Calendar

2

Original Date	Proposed Date	Event	Requirement/Action
April 6	April 6	City Council Workshop	Receive input and priorities for FY 2022 Budget
July 6	July 6	City Council Workshop & Special City Council Meeting	Present Proposed Budget to City Council Budget Workshop
July 27	July 27	City Council Meeting	Budget Public Hearing
August 3	August 3	Special City Council Meeting	Provide Council with no-new-revenue rate and voter-approval rate Set proposed tax rate
August 3	September 7	Special City Council Meeting  Budget Public Hearing 2 of 2 (2, if City Council requests changes)	Budget Public Hearing

# City Council Budget Calendar (cont'd)

3

Original Date	Proposed Date	Event	Requirement/Action
August 17	September 14	City Council Meeting  Tax Rate Hearing	Public Hearing on Tax Increase Conduct the budget public hearing (if needed) Adoption of: <ul style="list-style-type: none"><li>• Budget</li><li>• Ratify tax increase</li><li>• Set tax rate (including M&amp;O and I&amp;S rates)</li></ul>
September 20		Last Day per City Charter to Adopt Budget	

# City Charter Budget

4

- ▣ Specific requirements in Article V. – The Budget:
  - Section 50 – Not less than 45 days prior to the beginning of each fiscal year, the city manager shall submit to the council a proposed budget...
  - Section 53 – The budget and all supporting schedules shall be filed with the City Clerk when submitted to the Council and shall be public record for inspection by anyone.
  - Section 54 – At the meeting of the Council at which the budget is submitted, the Council shall fix the time and place of a public hearing on the budget and shall cause to be published notice of the hearing setting forth the time and place thereof at least five days before the date of hearing.

# Budget Review Options

5

- ❑ City Council or Sub-Committee
- ❑ When to start the review
  - ▣ Staff recommends after City Manager's budget is delivered on July 6<sup>th</sup>
- ❑ Budget Workshops
  - ▣ During business hours
    - Monday – Friday from 8:00 am to 5:00 pm
  - ▣ Non-council meeting day outside of business hours
    - Example: Every Thursday in July at 5:00 pm

# City Council Budget Priorities

6

- ❑ Street replacement / repair options
- ❑ Other City Council priorities