

Regular 06-23-20
Item # RS-20-057
CCM/R 20-059R

CITY COUNCIL MEMORANDUM FOR RESOLUTION

DATE: June 23, 2020

TO: Kent Cagle, City Manager

FROM: Danielle Singh, Executive Director of Public Works

SUBJECT: Authorize Professional Services Agreements with Kimley-Horn and Associates, Inc. in the amount of \$69,750 for the design of the Clear Creek Road and Bunny Trail Intersection Signalization and W. Elms Road and Tallwood Drive Intersection Signalization Projects

BACKGROUND AND FINDINGS:

The intersection of SH 201 / Clear Creek Road and Bunny Trail is currently un-signalized with a STOP sign on Bunny Trail. A traffic study, which also analyzed the traffic signal warrants, concluded that this intersection is experiencing high traffic volume on both streets. Staff determined that traffic signal warrants are met, and the intersection should be signalized. The City's Transportation Capital Improvements Program report identified this project as a high priority project. This project was included in the approved 5-Year Capital Improvement Program and budgeted for the current fiscal year.

Traffic at the intersection of W. Elms Road and Tallwood Drive is currently controlled by 2-way STOP signs on Tallwood Drive. Palo Alto Middle School is located in the northwest corner of this intersection. A transportation engineering study, which also analyzed the Traffic Signal Warrants, concluded that signal warrants are met and signalization of this intersection is required. The signal will directly benefit children and improve child safety near a school by creating a signalized pedestrian crossing. This project is funded in the Child Safety Fund in the current fiscal year.

Kimley-Horn and Associates, Inc. is a pre-qualified consultant for the City. They have completed two traffic signal designs in Killeen in the past. They were selected based on their prior experience and expertise. The Professional Services Agreement (PSA) will authorize them to prepare plans and related construction documents and assist the City in construction administration for the projects.

THE ALTERNATIVES CONSIDERED:

Which alternative is recommended? Why?

Alternatives are -

- a. Do not proceed with the traffic signal projects.
- b. Authorize professional services agreements with Kimley-Horn and Associates, Inc.

CONFORMITY TO CITY POLICY:

Authorizing a PSA with Kimley-Horn and Associates, Inc. for the design and construction administration of the Clear Creek and Bunny Trail Signalization and the W. Elms Road and Tallwood Drive Signalization projects conform to all State and City purchasing policies.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

The proposed fee for the Clear Creek and Bunny Trail Intersection Signalization project is a lump sum amount of \$36,425. Funds are available in the Governmental CIP Projects/Traffic Signal, Account #349-3435-432.60-85.

The proposed fee the W. Elms Road and Tallwood Drive Intersection Signalization project is a lump sum amount of \$33,325 and funds are available in the Child Safety Fund/Traffic Signal, Account #248-3445-434.60-85.

The total financial impact for these two projects is not to exceed \$69,750.

Is this a one-time or recurring expenditure?

This is a one-time expenditure.

Is this expenditure budgeted?

The expenditure is budgeted.

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

Yes, there are sufficient funds in the budgeted line-item for this expenditure.

RECOMMENDATION:

Staff recommends that the City Council authorize the City Manager or his designee to enter into professional service agreements with Kimley-Horn and Associates, Inc. for the design and construction administration services of the Clear Creek Road and Bunny Trail Intersection Signalization and the W. Elms Road and Tallwood Drive Intersection Signalization projects in the total amount of \$69,750.00, and that the City Manager is expressly authorized to execute any and all changes within the amounts set by state and local law.

DEPARTMENTAL CLEARANCES:

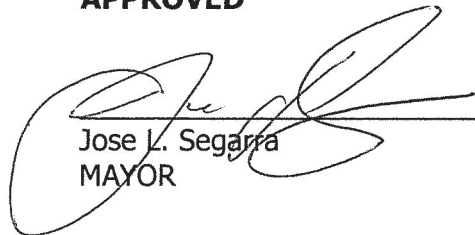
Public Works
Finance
City Attorney

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KILLEEN:

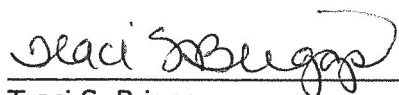
That the above stated recommendation is hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Killeen, Texas, this the 23rd day of June, 2020, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A., Government Code, § 551.001 *et seq.*

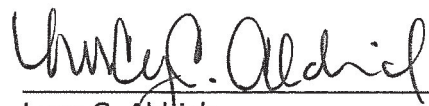
APPROVED


Jose L. Segarra
MAYOR

APPROVED AS TO FORM:


Traci S. Briggs
CITY ATTORNEY

ATTEST:


Lucy C. Aldrich
CITY SECRETARY



CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

**OFFICE USE ONLY
CERTIFICATION OF FILING****1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

Kimley-Horn and Associates, Inc.
Dallas, TX United States

Certificate Number:
2020-616861

Date Filed:
05/07/2020

Date Acknowledged:

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

City of Killeen

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

050720-2

Professional Engineering Services for a new signal installation at the intersection of SH 201 (Clear Creek Road) and Bunny Trail

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	McEntee, David L	Dallas, TX United States	X	
	Lefton, Steve	Dallas, TX United States	X	
	Cook, Richard N	Dallas, TX United States	X	
	Atz, John	Dallas, TX United States	X	

5 Check only if there is NO Interested Party.

☐**6 UNSWORN DECLARATION**

My name is Sarah Meza, and my date of birth is 05/14/1981.

My address is 13455 Noel Road, Suite 700, Dallas, TX, 75240, US.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Dallas County, State of Texas, on the 7th day of May, 20 20.
(month) (year)

Signature of authorized agent of contracting business entity
(Declarant)

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☐**6 UNSWORN DECLARATION**

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(street) (city) (state) (zip code) (country)

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Kimley-Horn and Associates, Inc.
Dallas, TX United States

Certificate Number:
2020-616813

Date Filed:
05/07/2020

Date Acknowledged:

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City of Killeen

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050720-1
Professional Engineering Services for a new signal installation at the intersection of Elms Road and Tallwood Drive

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	Lefton, Steve	Dallas, TX United States	X	
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