



## IMPACT FEE CAPITAL IMPROVEMENT ADVISORY COMMITTEE RULES AND PROCEDURES

RS-21-009

January 19, 2021

# Background

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- ❑ On October 16, 2018, City Council authorized the creation of the Capital Improvements Advisory Committee (CIAC) and appointed fifteen (15) members
- ❑ CIAC cancelled multiple meetings due to lack of a quorum and several positions were declared vacant due to lack of attendance and resignations
- ❑ On September 10, 2019, the CIAC Rules and Regulations were amended to reduce the number of members from fifteen (15) to ten (10) and to calculate a quorum based on the number of filled positions
- ❑ Committee member appointments expired October 16, 2020
- ❑ On December 15, City Council directed staff to reduce membership to nine (9) positions

# Alternatives

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- Take no action and proceed forward with ten (10) members
- Revise the Rules and Regulations to reduce the number of positions to nine (9) members

# Recommendation

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- City Staff recommends that City Council revise the Capital Improvement Advisory Committee Rules and Regulations to reduce the number of positions to nine (9) members