



## STAFF REPORT

**DATE:** December 3, 2019

**TO:** Kent Cagle, City Manager

**FROM:** Jonathan Locke, Executive Director of Finance

**VIA:** Miranda Drake, Director of Budget

**SUBJECT:** Budget Amendment for Fire Department Grants

### **BACKGROUND AND FINDINGS:**

The Fire Department has been awarded two grants from the Office of the Governor. If the grants are approved by City Council, a budget amendment will be required. The two grants are: A) Homeland Security Grant #3864501 in the amount of \$50,276.58, which will provide funding to replace current hand held radios; and B) Homeland Security Grant #3865201 in the amount of \$20,108.52, which will provide funding to replace breathing apparatus 60-minute cylinders.

#### A. Office of the Governor Homeland Security Grant #3864501, Radios

The revenues and expenditures will be amended as follows:

<b>Revenue</b>	
Other-EGrants	\$50,277
TOTAL	\$50,277

<b>Expenditures</b>	
Minor Capital-New Radios	\$50,277
TOTAL	\$50,277

#### B. Office of the Governor Homeland Security Grant #3865201, 60-Minute Cylinders

The revenues and expenditures will be amended as follows:

<b>Revenue</b>	
Other-EGrants	\$20,109
TOTAL	\$20,109

<b>Expenditures</b>	
Minor Capital-Equipment and Machinery	\$20,109
TOTAL	\$20,109

**THE ALTERNATIVES CONSIDERED:**

- 1) Do not approve ordinance amending the FY 2020 Annual Budget.
- 2) Approve the ordinance amending FY 2020 Annual Budget.

**Which alternative is recommended? Why?**

Option 2 is recommended. If City Council approves the grants, a budget amendment will be needed to provide the budget authority.

**CONFORMITY TO CITY POLICY:**

The City's Financial Governance Policies, Section V. Budget Administration (B)(1) states that City Council may amend or change the budget by ordinance.

**FINANCIAL IMPACT:****What is the amount of the expenditure in the current fiscal year? For future years?**

- A. Office of the Governor Homeland Security Grant #3864501, Radios: Expenditures will be \$50,277 in FY 2020, all of which will be grant funded.
- B. Office of the Governor Homeland Security Grant #3865201, 60-Minute Cylinders: Expenditures will be \$20,109 in FY 2020, all of which will be grant funded.

**Is this a one-time or recurring expenditure?**

- A. Office of the Governor Homeland Security Grant #3864501 Radios: One-time expenditure
- B. Office of the Governor Homeland Security Grant #3865201 60 Minute Cylinders: One-time expenditure

**Is this expenditure budgeted?**

Following approval of this budget amendment.

**If not, where will the money come from?**

N/A

**Is there a sufficient amount in the budgeted line-item for this expenditure?**

Following approval of this budget amendment.

**RECOMMENDATION:**

Staff recommends that City Council approve the ordinance amending the FY 2020 Annual Budget.

**DEPARTMENTAL CLEARANCES:**

Finance  
Legal

**ATTACHED SUPPORTING DOCUMENTS:**

Ordinance