



## STAFF REPORT

**DATE:** August 20, 2019

**TO:** Ronald L. Olson, City Manager

**FROM:** Danielle Singh, Executive Director of Public Works

**SUBJECT:** Set a public hearing date of November 19, 2019 to consider the impact fee draft report and adoption of an impact fee

### **BACKGROUND AND FINDINGS:**

On October 16, 2018, City Council authorized the creation of the Capital Improvements Advisory Committee (CIAC) to move forward with the process of implementing impact fees.

On July 9, 2019 City Council passed a resolution to set the public hearing date for the Impact Fee Capital Improvements Plan and Land Use Assumptions on August 27, 2019.

In order to move forward with impact fees, Texas Local Government Code Chapter 395 requires the City Council to adopt a resolution to set a 2<sup>nd</sup> public hearing date to consider the adoption of an impact fee. Once the public hearing date is set and prior to thirty days before the date set for the hearing, notice of the hearing shall be published in the newspaper and the impact fee draft report shall be made available to the public.

### **THE ALTERNATIVES CONSIDERED:**

#### **Which alternative is recommended? Why?**

1. Do not continue the process of implementing impact fees.
2. Determine a later date to conduct a public hearing.
3. Approve the resolution establishing a date for the public hearing.

### **CONFORMITY TO CITY POLICY:**

This item complies with all federal, state, and local regulations.

### **FINANCIAL IMPACT:**

**What is the amount of the expenditure in the current fiscal year? For future years?**

N/A

**Is this a one-time or recurring expenditure?**

N/A

**Is this expenditure budgeted?**

N/A

**If not, where will the money come from?**

N/A

**Is there a sufficient amount in the budgeted line-item for this expenditure?**

N/A

**RECOMMENDATION:**

City Staff recommends that the City Council approve the resolution establishing the public hearing date to allow the impact fee process to continue forward.

**DEPARTMENTAL CLEARANCES:**

City Attorney, Finance

**ATTACHED SUPPORTING DOCUMENTS:**

None