

**City of Killeen**  
Regular City Council Meeting  
Killeen City Hall  
August 13, 2019 at 5:00 p.m.

Presiding: Mayor Jose Segarra

Attending: Mayor Pro Tem Jim Kilpatrick, Councilmembers, Butch Menking, Juan Rivera, Gregory Johnson, Shirley Fleming, Debbie Nash-King and Steve Harris

Also attending were City Manager Ron Olson, City Attorney Kathryn Davis, City Secretary Lucy Aldrich, and Sergeant-at-Arms Gilman.

Father Chris Downey gave the invocation; and Councilmember Menking led everyone in the Pledge of Allegiance.

**Approval of Agenda**

*Motion was made by Mayor Pro Tem Kilpatrick to approve the agenda as written. Motion was seconded by Councilmember Menking. The motion carried unanimously.*

**Citizens Petitions**

**CP-19-010** Michael Fornino, 2703 Copperhead Drive - spoke concerning his view of a lack of city resources when it comes to law enforcement.

**Minutes**

*Motion was made by Councilmember Fleming to approve the minutes of the July 23, 2019 Regular City Council Meeting. Motion was seconded by Councilmember Johnson. Motion carried unanimously.*

**Resolutions**

**RS-19-074** Consider a memorandum/resolution authorizing the procurement of a Microsoft Enterprise Agreement.

**Staff Comments:** Willie Resto, Executive Director of Information Systems

The City's current versions of Microsoft productivity software are at least three generations removed from the latest version. Replacement of this enterprise software has been a part of the infrastructure backlog for several years, and poses a number of security and compatibility risks. A new enterprise license agreement will streamline license management with a single organization-wide agreement; responding to the rapidly changing technological landscape by accessing the latest versions of cloud and on-premises software; and provides for 24x7 technical support, planning services, end-user and technical training, as well as unique technologies with Software Assurance. Staff recommends the City Council authorize the City Manager, or designee to execute a contract for the procurement of a Microsoft Enterprise Agreement from SHI Government Solutions using the DIR contract, and further that the City Manager, or designee be expressly authorized to

execute any and all change orders or supplemental agreement within the amounts set by state and local law.

*Motion was made by Councilmember Nash-King to approve RS-19-074. Motion was seconded by Councilmember Menking. Motion carried unanimously.*

**RS-19-075** Consider a memorandum/resolution authorizing a Memorandum of Understanding with the Texas Counterdrug Task Force for two criminal analysts.

**Comments:** Assistant Chief Young, Police Department.

The Texas Counterdrug Task Force has approved a request from the Killeen Police Department for the support of two crime analysts to assist in combating drug related criminal activity as well as any investigative support or assets they can provide. Staff recommends that City Council approve the Memorandum of Understanding (MOU) as written. This MOU will provide, at no cost to the City, two crime analysts to aid in combating crime, which will allow the police department to be more effective with timely intelligence and real time data.

*Motion was made by Councilmember Rivera to approve RS-19-075. Motion was seconded by Councilmember Nash-King. Motion carried unanimously.*

**RS-19-076** Consider a memorandum/resolution authorizing the submission of a Passenger Facility Charge application to the Federal Aviation Administration.

**Staff Comments:** Matt Van Valkenburgh, Executive Director of Aviation.

14 CFR Part 158 establishes procedures which allow airport sponsors to apply for approval to impose (collect) Passenger Facility Charges (PFC) from enplaned passengers and use those revenues for eligible capital improvement projects. PFC revenues are then used to fund either the full cost of eligible projects or to satisfy the sponsor's match requirement for Federal Aviation Administration (FAA) Airport Improvement Program (AIP) grants. The Killeen Fort Hood Regional Airport (KFHRA) has an existing PFC, however, the authorized impose and use amount of that application is nearing its collection limit and a new application is necessary to fund required projects and continue the program. Aviation Staff began the formal process for a new PFC application on May 17, 2019 with notification to the airlines serving Killeen of the City's intent to impose and use PFCs for projects at Killeen Fort Hood Regional Airport / Robert Gray Army Airfield. A consultation meeting with the airlines was held on June 27, 2019; public notice of the City's intent to impose and use PFCs was posted on the City's and Airport's web site inviting comments on the proposal on June 28, 2019, and published in the Killeen Daily Herald July 1, 2019. The airlines fully endorsed the application projects and no public comments were received at the end of the comment period on July 31, 2019. The proposed charge effective date for this application is March 1, 2022 (the same date as expiration of the current application) with an estimated expiration date of May 1, 2024. The request is to collect a total of \$1,263,151 at the rate of \$4.50 per enplaned passenger, which is the same rate as our existing PFC. Projects included in this application are Taxiway B rehabilitation-design; rehabilitate terminal building-replace baggage make-up unit; rehabilitate runway-pavement maintenance; rehabilitate taxiway - pavement maintenance; install apron lighting; install perimeter security fencing and access gates; and

administrative expenses. Staff recommends that the city council authorize the Executive Director of Aviation to submit Passenger Facility Charge application 11 to the FAA for collection and use approval and to provide for continuation of PFC collections at the rate of \$4.50 per enplaned passenger for the purpose of funding the projects indicated in the application.

*Motion was made by Councilmember Fleming to approve RS-19-076. Motion was seconded by Mayor Pro Tem Kilpatrick. Motion carried unanimously.*

**RS-19-077** Consider a memorandum/resolution rescheduling the City Council meetings for October, November, and December 2019.

**Staff Comments:** Mayor Segarra.

Section 34 of the City Charter provides that the City Council shall meet regularly, but not less frequently than twice a month. Historically, the City Council has scheduled these two meetings for the second and fourth Tuesdays of the month. The national Association of the United States Army (AUSA) meeting occurs in October each year leaving the City Council with a lack of a quorum for scheduled meetings. This year's AUSA meeting occurs the third week of October. Since October has five Tuesdays it is recommended that the second workshop and second scheduled regular meeting move back one week. Due to holidays in the month of November and December it is recommended that the second regular meeting in each month move to the third Tuesday in those months. City staff recommends the second regular City Council meeting of October be held on October 29, 2019, the second regular City Council meeting of November be held on November 19, 2019, and the second regular meeting of December be held on December 17, 2019.

*Motion was made by Councilmember Rivera to approve RS-19-077. Motion was seconded by Councilmember Menking. Motion carried unanimously.*

### **Adjournment**

With no further business, upon motion being made by Councilmember Fleming, seconded by Councilmember Harris, and unanimously approved, the meeting was adjourned at 5:18 p.m.