



STAFF REPORT

DATE: June 18, 2019

TO: Ronald L. Olson, City Manager

VIA: Brian Brank, Fire Chief

FROM: Peter Perez, Emergency Management Coordinator

SUBJECT: MOU with Bell County Public Health District

BACKGROUND AND FINDINGS:

In 2012 Bell County Public Health District purchased two (2) portable 32-foot shower trailers, each with eight (8) shower stalls and one (1) American Disability Act (ADA) shower stall.

One of these shower trailers is stored by the City of Killeen Office of Homeland Security & Emergency Management.

This trailer is only to be used to augment emergency shelter operations. During an emergency shelter operation this asset would help to shower those in the shelter. Current City facilities do not have enough shower space, so this would augment our capability.

This is a 10 year MOU with an option to renew each year in the 10-year cycle.

THE ALTERNATIVES CONSIDERED:

Not approve the MOU

Modify the MOU

Approve the MOU as written

Which alternative is recommended? Why?

City Staff recommend that City Council approve the MOU as written. This will enable the asset to be utilized in the City of Killeen for emergency sheltering operations or training purposes.

CONFORMITY TO CITY POLICY:

MOU conforms to City Policy.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

Current fiscal year has no financial impacts.

In future years, first minor echelon repair may be required.

Is this a one-time or recurring expenditure?

Recurring, depending on wear and tear.

Is this expenditure budgeted?

Yes

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

Yes

RECOMMENDATION:

City Staff recommend that City Council approve the MOU and authorize the City Manager, or his designee, be authorized to execute the MOU with Bell County Public Health District.

DEPARTMENTAL CLEARANCES:

Fire, Finance, Legal

ATTACHED SUPPORTING DOCUMENTS:

Memorandum of Understanding
Insurance