



STAFF REPORT

DATE: May 21, 2019

TO: Ronald L. Olson, City Manager

FROM: Danielle Singh, Interim Executive Director of Public Works

SUBJECT: Authorize a Professional Services Agreement with Transmap Corporation to determine the overall condition of the road network and provide a five (5) year maintenance strategy

BACKGROUND AND FINDINGS:

In December 2018, City Council adopted Sec. 25-227 of the Code of Ordinances which mandates that a road condition survey be conducted every three (3) years. The most recent Street Condition assessment was approved on April 23, 2013, and finalized in March 2014.

In preparation for conducting the Street Condition Assessment as required, staff reviewed all competency and qualifications for a firm to conduct a Street Condition Assessment to determine the overall condition of the road network and provide a five (5) year maintenance strategy.

THE ALTERNATIVES CONSIDERED:

The following alternatives were considered with this item:

1. Defer Street Condition Assessment to future fiscal years;
2. Perform Street Condition Assessment in house with City employees and equipment; or
3. Award a Professional Services/Letter of Agreement contract for Street Condition Assessment to Transmap Corporation.

Which alternative is recommended? Why?

City staff recommends Alternative 3, award a professional services contract to Transmap Corporation. Transmap is a highly qualified firm and the agreement allows for the most efficient use of available funding to address this item.

CONFORMITY TO CITY POLICY:

This item conforms to state and local policies and regulations, including the following:

Texas Government Code Chapter 2254, Attorney General Opinion JM-940, and the City of Killeen Purchasing Policy;

Texas Local Government Code 252.022 which exempts selected professional services from competitive bid requirements because the public is best served by requiring professionals to be

judged by the responsiveness of services and the excellence, quality, and effectiveness of past services and that selection based on price-only is not in the best interest of the public; and

City Code of Ordinances Sec. 25-227, requiring that a road condition survey be conducted every three (3) years.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

Estimated expenditure for this assessment for current Fiscal Year: \$184,055.71.

Is this a one-time or recurring expenditure?

This will be a one-time expenditure, with a road survey to be conducted every three (3) years, per City Ordinance.

Is this expenditure budgeted?

Yes

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

Yes, \$184,055.71 is available in Streets Consulting account #234-3445-434.47-01.

RECOMMENDATION:

City staff recommends that City Council authorize the City Manager, or designee to enter into a Professional Services Agreement with Transmap Corporation, to determine the overall condition of the road network and provide a five (5) year maintenance strategy in the amount of \$184,055.71. City staff further recommends that City Council authorize the City Manager, or designee, to execute any and all change orders within the amounts set by state and local law.

DEPARTMENTAL CLEARANCES:

Public Works
Purchasing
Finance
Legal

ATTACHED SUPPORTING DOCUMENTS:

Quote
Agreement
Certificate of Interested Parties