



STAFF REPORT

DATE: March 19, 2019

TO: Ronald L. Olson, City Manager

FROM: Danielle Singh, Interim Executive Director of Public Works

SUBJECT: Ordinance amendment providing for the revised definition of Single Family Equivalent

BACKGROUND AND FINDINGS:

On December 11, 2018 the City Council approved Ordinance 18-045 establishing a Street Maintenance Fund and providing for the collection of street maintenance fees. Street maintenance fees are determined based on Single Family Equivalents. The ordinance established 77 land uses with equivalent number of vehicle trips to a single family land use. Separate land uses were established for a Church at 0.24 Single Family Equivalents per 1,000 square feet of gross floor area and for Mosques at 2.09 Single Family Equivalents per 1,000 square feet of gross floor area. These equivalents were derived from trip generation rates, pass by percentages, and trip lengths published by the Institute of Transportation Engineers.

Staff has reviewed the Single Family Equivalents in question and is recommending that a single designation of Place of Worship be established at the rate of 0.24 Single Family Equivalents and the definitions should be amended to reflect such a designation and a rate.

This ordinance amendment also establishes billing codes for each Single Family Equivalent Land Use to be used for monthly billing purposes.

THE ALTERNATIVES CONSIDERED:

The following alternatives were considered:

1. Make additional changes to the Single Family Equivalent land uses.
2. Do not amend the ordinance and charge street maintenance fees based on current Single Family Equivalent land uses.
3. Amend the ordinance to establish a uniform Single Family Equivalent for Places of Worship.

Which alternative is recommended? Why?

City staff recommends Alternative 3, because it establishes a uniform Single Family Equivalent rate for a Place of Worship.

CONFORMITY TO CITY POLICY:

This item conforms to all state and local policies and regulations.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

This action requires no expenditures at this time.

Is this a one-time or recurring expenditure?

This action requires no expenditures at this time.

Is this expenditure budgeted?

This action requires no expenditures at this time.

If not, where will the money come from?

Not applicable

Is there a sufficient amount in the budgeted line-item for this expenditure?

This action requires no expenditures at this time.

RECOMMENDATION:

City staff recommends that the City Council approve the ordinance amending Chapter 25 Streets, Sidewalks, and Miscellaneous Public Places by amending the definition of Single Family Equivalent to include Place of Worship and establishing billing codes.

DEPARTMENTAL CLEARANCES:

Public Works

Finance

City Attorney

ATTACHED SUPPORTING DOCUMENTS:

Ordinance