



## STAFF REPORT

**DATE:** September 4, 2018  
**TO:** Ronald L. Olson, City Manager  
**FROM:** Brian Brank, Fire Chief  
**SUBJECT:** Acceptance of Homeland Security Grant

### **BACKGROUND AND FINDINGS:**

Through an original grant from FEMA, the Killeen Fire Department (KFD) has operated a Haz-Mat team for almost two decades. As part of the requirements to efficiently perform hazardous material identification, it is necessary to have updated Haz-Mat detection equipment. The equipment currently in use is outdated and no longer serviceable.

Through the Homeland Security Office of the Governor (OOG), the City of Killeen has been awarded a grant for \$22,626.67.

The Killeen Fire Department applied for this grant in accordance with City of Killeen Grant Policy; there are no matching funds required. This grant will enable the KFD Haz-Mat team to have modern capabilities while responding and identifying chemical warfare agents. A Chempro 100i detector and Level A Haz-Mat suits will be purchased.

The required resolution language is as follows:

The ChemPRO100i Project will be operated for the 09/01/2018 - 03/31/2019 period. The City of Killeen agrees that in the event of loss or misuse of the Office of the Governor funds, City of Killeen assures that the funds will be returned to the Office of the Governor in full.

The City of Killeen designates the Assistant City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

### **THE ALTERNATIVES CONSIDERED:**

1. Not accepting the grant from OOG - results in reduced capabilities to identify chemical agents
2. Accept the grant from OOG and purchase the Chempro 100i detector and Level A Haz-Mat suits - recommended alternative

### **Which alternative is recommended? Why?**

2. Accepting the grant from OOG and purchasing the Chempro detector and Level A Haz-Mat suits increases local emergency response capabilities during Haz-Mat identification of chemical warfare agents.

**CONFORMITY TO CITY POLICY:**

Resolution language, acceptance of the grant from OOG, and purchase conforms to City Policy.

**FINANCIAL IMPACT:**

There is no financial impact; there are no matching fund requirements.

**What is the amount of the expenditure in the current fiscal year? For future years?**

The OOG grant is for \$22,626.67. All purchased equipment will be within this limit.

**Is this a one-time or recurring expenditure?**

One time

**Is this expenditure budgeted?**

Not at this time. If grant is approved, a budget amendment will follow.

**If not, where will the money come from?**

Funding will come from the OOG during the grant performance period.

**Is there a sufficient amount in the budgeted line-item for this expenditure?**

Yes, and a budget amendment will still be necessary.

**RECOMMENDATION:**

Staff recommends that the City Manager or his designee be the authorized official and be given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the City. City staff further recommends the City Manager or his designee be authorized to execute the purchase of Chempro 100i detector and Level A suits within the required state purchasing law and city policy and that the City Manager or his designee be expressly authorized to execute any and all change orders within the amounts set by state and local law.

**DEPARTMENTAL CLEARANCES:**

Legal, Finance

**ATTACHED SUPPORTING DOCUMENTS:**

Statement of Grant Award  
Grant Agreement