



STAFF REPORT

DATE: September 4, 2018

TO: Ronald L. Olson, City Manager

VIA: Judy Paradice, Administrative Assistant

SUBJECT: Reschedule October City Council Meetings

BACKGROUND AND FINDINGS:

Section 34 of the City Charter provides that the City Council shall meet regularly, but not less frequently than twice a month. Historically, the City Council has scheduled these two meetings for the second and fourth Tuesdays of the month.

The second Tuesday of October falls during the national Association of the United States Army meeting. Due to a lack of a quorum, it is requested that the City Council meeting scheduled for October 9, 2018 be rescheduled for another date.

THE ALTERNATIVES CONSIDERED:

Which alternative is recommended? Why?

October 2018 has five Tuesdays. The alternative considered is to move meetings after October 9 back one week.

Current Meeting Schedule	Proposed Meeting Schedule
October 9, 2018 - Regular Meeting	October 16, 2018 - Regular Meeting
October 16, 2018 - Workshop Meeting	October 23, 2018 - Workshop Meeting
October 23, 2018 - Regular Meeting	October 30, 2018 - Regular Meeting

CONFORMITY TO CITY POLICY:

Conforms to Section 34 of the City Charter.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

No fiscal impact.

Is this a one-time or recurring expenditure?

N/A

Is this expenditure budgeted?

N/A

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

N/A

RECOMMENDATION:

That the first regular meeting of October be held on Tuesday, October 16, 2018 and the second regular City Council meeting of October be held on Tuesday, October 30, 2018.

DEPARTMENTAL CLEARANCES:

City Attorney

ATTACHED SUPPORTING DOCUMENTS:

Current Meeting Calendar
Proposed Meeting Calendar