



## STAFF REPORT

**DATE:** August 7, 2018  
**TO:** Ronald L. Olson, City Manager  
**FROM:** Jonathan Locke, Executive Director of Finance  
**SUBJECT:** Killeen Arts Commission

### **BACKGROUND AND FINDINGS:**

The Killeen Arts Commission encourages and promotes the development of community resources for the support of the arts and cultural enrichment in the city. The Commission also provides the City Council with a recommended allocation of the annual hotel/motel tax revenue grants. These grants are issued to encourage the arts while promoting tourism, convention, and the hotel industry. The Commission has an eleven (11) member board that is appointed by the City Council. The board consists of seven (7) members of the public-at-large and four (4) technical positions. The four (4) technical positions include:

1. A representative of instrumental and vocal music/radio/television/tape and sound recording;
2. A representative of dance/drama/motion pictures/creative writing;
3. A representative of folk art/painting/sculpture/photography/graphic and craft arts/architecture/design and allied field; and
4. An educator with a background in the arts.

Prior to October 2004, the Killeen Arts Commission consisted of a nine (9) member board. In October 2004, the City Council approved two additional public-at-large members to the Killeen Arts Commission bringing the total members to eleven (11). In October 2005, the City Council approved two more public-at-large members bringing the total members to thirteen (13). In September 2006, the City Council reduced the members of the Killeen Arts Commission back to eleven (11) members.

On September 8, 2017, the Killeen Arts Commission voted to reduce the board by two public-at-large positions due to excessive vacancies and absenteeism. The Killeen Arts Commission is requesting that the number of members be reduced back to nine (9) effective October 1, 2018. The two public-at-large board member positions recommended for elimination will be vacant as of September 30, 2018. The reduction in members will not impact current board members.

One of the public-at-large positions is held by a member whose term expires on September 30, 2018. This member has served the maximum of six consecutive years and is ineligible for reinstatement. The other public-at-large position, held by John Miller, will be vacated if Mr. Miller's transfer to the folk art/painting/sculpture/photography/graphic and craft arts/architecture/design and allied field position (Folk Art Position) is approved by the City

Council. The transfer, if approved, will be effective October 1, 2018. The Folk Art Position is currently vacant with a term ending September 30, 2018. Mr. Miller is qualified to hold the position, and the reassignment will fill all the technical positions on the board leaving two public-at-large positions vacant.

**THE ALTERNATIVES CONSIDERED:**

1. Reduce the size of the Killeen Arts Commission by two positions.
2. Do not reduce the Killeen Arts Commission.

**Which alternative is recommended? Why?**

The Killeen Arts Commission voted to select Option #1 due to the lack of attendance which results in quorum issues.

**CONFORMITY TO CITY POLICY:**

The Killeen, Texas Code of Ordinances, Section 2-131 establishes the Arts Commission as an eleven (11) member board. The City Council must approve reducing the board to nine (9) members.

**FINANCIAL IMPACT:**

**What is the amount of the expenditure in the current fiscal year? For future years?**

N/A

**Is this a one-time or recurring expenditure?**

N/A

**Is this expenditure budgeted?**

N/A

**If not, where will the money come from?**

N/A

**Is there a sufficient amount in the budgeted line-item for this expenditure?**

N/A

**RECOMMENDATION:**

Staff recommends that the City Council approve the attached ordinance reducing two public-at-large positions of the Killeen Arts Commission and to appoint John Miller to the folk

art/painting/sculpture/photography/graphic and craft arts/architecture/design and allied fields position.

**DEPARTMENTAL CLEARANCES:**

Legal

**ATTACHED SUPPORTING DOCUMENTS:**

Ordinance