



STAFF REPORT

DATE: June 5, 2018
TO: Ronald L. Olson, City Manager
FROM: Charles F. Kimble, Chief of Police
SUBJECT: FY 2019 Crisis Assistance Program Grant Application

BACKGROUND AND FINDINGS:

The Victim Assistance Office of the Police Department applied for a one-year grant from the Office of the Governor, Criminal Justice Division for the purpose of funding a Crisis Assistance Program to be administered through Victims Assistance. This grant will provide funding for professional counseling services to victims of violent crimes, thereby enhancing the victim services already provided by the Killeen Police Department. These counseling services will be provided by professional counselors contracted through the grant. Additional services made possible will include transportation for medical and shelter needs, direct referrals for local assistance resources, and advocacy for protective orders and housing issues. All services will be provided at no cost to the victims. The grant will also provide funds needed for training staff and volunteers in the Victim Assistance Unit.

THE ALTERNATIVES CONSIDERED:

Which alternative is recommended? Why?

- 1) Find another source of funding to provide this service.
- 2) Not implement the counseling service or training.
- 3) Accept the funds associated with this grant to provide counseling services to victims of crime and provide training to volunteers and staff.

Option number three is recommended as it will have a positive impact to the community and crime victims and no negative impact to the City of Killeen or the Killeen Police Department. Due to the budget constraints, option number one will more than likely not be feasible and the services are in high demand to assist the victims of violent crime.

CONFORMITY TO CITY POLICY:

Conforms to City policy.

FINANCIAL IMPACT:

What is the amount of the expenditure in the current fiscal year? For future years?

The length of the award is from October 1, 2018 to September 30, 2019. There are no City matching funds required; the City's contribution is limited to in-kind matching.

\$15,000	Grant Funds
\$ 3,750	In-Kind Match (Volunteer Hours)

Is this a one-time or recurring expenditure?

One-time expenditure

Is this expenditure budgeted?

No

If not, where will the money come from?

VOCA grant funds; City contribution is in-kind matching.

Is there a sufficient amount in the budgeted line-item for this expenditure?

No. A budget amendment for \$15,000 is required once the funds are awarded.

RECOMMENDATION:

Staff recommends that City Council authorize the submission of the 2019 VOCA Grant application for the Crisis Assistance Program through the Killeen Police Department; the City Manager to sign the application, reject alter or terminate the grant; to commit to the required matching funds, in the form of in-kind contributions, and to permit the Killeen Police Department to allocate and administer the duties required by the grant, under the oversight of the City's Finance Department. In the event of loss or misuse of grant fund, the City agrees to return all funds to the Criminal Justice Division of the Office of the Governor.

Required Language for Grant:

- Project Name: Crisis Assistance Program.
- Commitment from the City to provide all matching funds: Matching funds for this grant are in the form of in-kind matching.
- Authorized Official for the City of Killeen: Ronald L. Olson, City Manager.
- The City assures that in the event of loss or misuse of grant funds, the City will return all funds to the Criminal Justice Division (CJD)

DEPARTMENTAL CLEARANCES:

Purchasing

Finance

Legal

ATTACHED SUPPORTING DOCUMENTS:

Grant Application

Letter