



STAFF REPORT

DATE: June 5, 2018

TO: Ronald L. Olson, City Manager

FROM: Charles F. Kimble, Chief of Police

SUBJECT: Acceptance of 2018-2019 Grant Funds from the Petco Foundation

BACKGROUND AND FINDINGS:

The Animal Services Unit (ASU) is in constant search of new ideas to improve on the adoption process and the overall operations of the Shelter. This ensures that animals are healthy and in compliance with the local ordinance and state law by providing fully vetted animals for adoption. It also improves the overall quality of life of the animal and provides a new pet for a family with the least financial impact. In furtherance of this ideology, the Petco Foundation has again chosen to support the Killeen Animal Services by awarding the City of Killeen a grant for \$150,000 (\$80,000 for FY 17-18 and \$70,000 for FY 18-19.)

As this program is implemented and progresses, ASU intends to continue its successful voucher program to spay/neuter and vaccinate animals, funded by previous Petco Foundation Grants. The funds will provide the services to animals in the ASU Shelter prior to adoption when practical, or provide vouchers for the services to those adopting animals. Additionally, ASU plans to use the funds for other life-saving measures in the shelter to include the purchase of kennels cages and safety equipment, medication, veterinary care, medical supplies, food, kennel supplies, commercial quality laundry and dishwashing equipment, and training for ASU personnel. The Petco Foundation has informed ASU that they will have the freedom to use the funds as new needs for lifesaving measures are identified.

Specifically, the funds are anticipated to be broken down as follows:

FY 17-18

\$ 25,000	to support the Spay/Neuter/Vaccination Program for in-shelter animals and for customers who adopt animals as well as general veterinary care for in-shelter animals
\$20,000	Medicine and medical supplies
\$5,000	Kennels, cages, safety equipment
\$5,000	Leashes, food, cat litter, puppy pads
\$15,000	Commercial Laundry Machines
\$10,000	Training for ASU Personnel

FY 18-19

\$ 20,000	to support the Spay/Neuter/Vaccination Program for customers who adopt animals or return an animal to its owner
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\$20,000	Medicine and medical supplies
\$5,000	Kennels, cages, safety equipment
\$5,000	Leashes, food, cat litter, puppy pads
\$10,000	Commercial Dishwasher
\$10,000	Training for ASU Personnel

The grant requires follow up reporting detailing how the funds were used. The reporting will be completed by ASU. The Petco Foundation also requests a press release announcing the award and how the funds will be used in our community. ASU will coordinate the press release through the Police Department Public Affairs Office and City of Killeen Public Information Office. Additionally, they ask that their logo be displayed with an acknowledgement of their lifesaving assistance on the ASU webpage.

THE ALTERNATIVES CONSIDERED:

1. Accept grant funding and use it as presented.
2. Budget City of Killeen funds to provide the supplies and equipment for ASU and service to its customers.
3. Decline grant funds.

Which alternative is recommended? Why?

The first alternative is clearly the most logical. Grant funds from the Petco Foundation will provide critical support to both our adoption program by providing funding for the mandatory sterilization services to customers who adopt animals from the shelter, and to general shelter operational needs.

CONFORMITY TO CITY POLICY:

Acceptance of these funds conforms to City Policy and applicable laws.

FINANCIAL IMPACT:

This grant funding has been approved by the grantor in the amount of \$80,000 payable in FY 17-18 and \$70,000 payable in FY 18-19. There is no matching funds requirement. The grant term runs until all funds are expended, independently of the fiscal year.

The funds will be deposited into Account # 247-0000-362.05-20 Animal Control Donations.

Based on anticipated needs, the funds will be expended from the following accounts:

247-6070-441.41-65 Minor Tools
247-6070-441.41-75 Medical and Chemical
247-6070-441.41-95 Animal

247-6070-441.44-30 Training and Travel
247-6070-441.47-04 Veterinary Services
247-6070-441.61-50 Furniture and Fixtures

All funds related to this grant will have the Petco Project Code.

What is the amount of the expenditure in the current fiscal year? For future years?

\$80,000 for current FY 17-18
\$70,000 for FY 18-19

The grant period runs until all funds are expended, regardless of fiscal year.

Is this a one-time or recurring expenditure?

One-time

Is this expenditure budgeted?

No

If not, where will the money come from?

Petco Foundation Grant

Is there a sufficient amount in the budgeted line-item for this expenditure?

N/A

RECOMMENDATION:

The city staff recommends that the City Manager or his designee be authorized to accept the grand funding allocated by the Petco Foundation, which will be managed and tracked by the Animal Services Unit, in collaboration with the Finance Department, to aid the shelter's adoption program and life-saving support operations.

DEPARTMENTAL CLEARANCES:

Purchasing
Finance
Legal

ATTACHED SUPPORTING DOCUMENTS:

Award Letter & Pre-App