



STAFF REPORT

DATE: December 5, 2017

TO: Ronald L. Olson, City Manager

FROM: Charles F. Kimble, Chief of Police

SUBJECT: Acceptance of Grant Funds from the Petco Foundation

BACKGROUND AND FINDINGS:

The Animal Services Unit (ASU) is in constant search of new ideas to improve on the adoption process. Over the past several years, ASU has made efforts to acquire additional funding to cover the cost of spay/neuter procedures and vaccinations for the adopted animals at the shelter. This ensures that animals are in compliance with the local ordinance and state law by providing fully vetted animals for adoption. It also improves the overall quality of life of the animal and provides a new pet for a family with the least financial impact. In furtherance of this ideology, the Petco Foundation has chosen to support the Killeen Animal Services by awarding the City of Killeen a grant for \$70,000.

As this program is implemented and progresses, ASU intends to spay/neuter and vaccinate as many animals prior to adoption as possible. When an animal cannot be vetted prior to adoption, a special voucher will be issued to the new owner that can be redeemed through preapproved sources to have the required sterilization and vaccination services performed. This will ensure that each animal meets the standards required by ordinance and state law upon adoption. Additionally, the grant will fund efforts to promote ASU adoption programs. Specifically, the funds will be broken down as follows:

\$45,000 to support the Spay/Neuter/Vaccination Program for customers who adopt animals or return an animal to its owner

\$20,000 to support the Spay/Neuter/Vaccination Program for shelter animals prior to adoption

\$ 5,000 to support our adoption marketing and sponsorship of adoption events

The grant requires follow-up reporting detailing how the funds were used. The reporting will be completed by ASU. The Petco Foundation also requests a press release announcing the award and how the funds will be used in our community. ASU will coordinate the press release through the Police Department Public Affairs Office and City of Killeen Public Information Office.

THE ALTERNATIVES CONSIDERED:

Accept grand funding and use it as presented.

Budget City of Killeen funds to provide the service for ASU customers.

Decline grant funds.

Which alternative is recommended? Why?

The first alternative is the most logical. Grant funds from the Petco Foundation will provide critical support to our adoption program by providing funding for the mandatory sterilization services to customers who adopt animals from the shelter.

CONFORMITY TO CITY POLICY:

Acceptance of these funds conforms to City Policy and applicable laws.

FINANCIAL IMPACT:

This grant funding has been approved by the grantor in the amount of \$70,000 and requires no matching funds to be contributed by the City of Killeen. The funds will be deposited into Account #249-0000-362.30-01, Petco Grant. The funds will be expended from Accounts #249-6070-441.47-04, Veterinary Services and #249-6070-441.44-26, Promotions and Advertising. The grant term runs until all funds are expended.

What is the amount of the expenditure in the current fiscal year? For future years?

\$70,000

The grant period runs until all funds are expended, regardless of fiscal year.

Is this a one-time or recurring expenditure?

One-time

Is this expenditure budgeted?

No

If not, where will the money come from?

Petco Foundation Grant

Is there a sufficient amount in the budgeted line-item for this expenditure?

N/A

RECOMMENDATION:

The city staff recommends that the City Manager be authorized to accept the grant funding allocated by the Petco Foundation, which will be managed and tracked by the Animal Services Unit, in collaboration with the Finance Department, to aid the shelter's adoption program.

DEPARTMENTAL CLEARANCES:

Legal
Finance

ATTACHED SUPPORTING DOCUMENTS:

Grant Award Email