



STAFF REPORT

DATE: June 20, 2017

TO: Ronald L. Olson, City Manager

FROM: Matthew Van Valkenburgh A.A.E., Executive Director of Aviation

SUBJECT: Repealing Skylark Field/Killeen Municipal Airport Rules and Regulations

BACKGROUND AND FINDINGS:

The existing Rules and Regulations for operating at and on Skylark field were adopted by Council per City Ordinance 88-124 enacted in 1988 when the airport was the former Killeen Municipal Airport and had a mix of commercial service and general aviation activity. While these rules and regulations were appropriate for the operations at that time, the operating dynamic and aircraft mix has significantly changed with the move of air carrier service to Killeen Fort Hood Regional Airport. Further, in June of 2016 the Federal Aviation Administration (FAA) levied new requirements on airports which have received Federal grant funding, giving airports specific guidance for utilization of hangars on those airports. Essentially, the action clarified the FAA's policy regarding storage of non-aeronautical items in airport facilities designated for aeronautical use.

Given the age of the existing rules and regulations and the advent of new FAA guidance, Staff determined this was the time to review and rewrite the document. Staff developed and produced a draft document and held two stakeholder meetings with tenants to discuss concepts and the draft document. Additionally, Staff solicited for and received written comments and recommendations from stakeholders. The final document is an amalgam of staff and tenant work.

Further, in discussions with the City Attorney, it was found that it was not required by law that the new rules and regulations be adopted by ordinance; rather, the City Council may delegate the authority to the City Manager to establish guidance for users of the Airport.

THE ALTERNATIVES CONSIDERED:

Alternatives considered were to (1) amend the existing rules and regulations with the new FAA hangar requirements or (2) rewrite and replace the existing rules and regulations to reflect Skylark Field's mission and incorporate the FAA requirements.

Which alternative is recommended? Why?

Staff recommends and chose alternative 2. Staff believes it prudent for a complete rewrite of the Airport's rules and regulations to reflect the change in the Airport's mission and name, to update existing policies, and to incorporate the new FAA policies.

CONFORMITY TO CITY POLICY:

Yes

FINANCIAL IMPACT:

None

What is the amount of the expenditure in the current fiscal year? For future years?

N/A

Is this a one-time or recurring expenditure?

N/A

Is this expenditure budgeted?

N/A

If not, where will the money come from?

N/A

Is there a sufficient amount in the budgeted line-item for this expenditure?

N/A

RECOMMENDATION:

City Council approve an Ordinance repealing Ordinance 88-124 and authorize the City Manager to execute any and all necessary documentation to adopt, enact, and enforce the new Skylark Field Rules and Regulations as well as any and all updates to those rules.

DEPARTMENTAL CLEARANCES:

Finance
Legal

ATTACHED SUPPORTING DOCUMENTS:

Ordinance
Draft Rules and Regulations