



ADDENDUM NO. 1 for RFQ 17-10

MUNICIPAL PROJECTS REQUIRING PROFESSIONAL SERVICES

RFQ CLOSING DATE: May 17, 2017, @ 4:00 p.m.
Today's date: May 3rd, 2017.

The following questions have been presented. Answers follow in *italics*.

Q: I am interested in more information regarding RFQ No. 17-10 for pre-qualified firms for the capital improvement plan. Please let us know if we can participate in the RFQ.

A: *Any firm can submit their Statement of Qualifications. The RFQ packet can be downloaded at the City website at <http://www.killeentexas.gov/index.php?section=107>*

Q: Does the city of Killeen have upcoming projects scheduled to be completed by the firms selected for award from this RFQ?

A: *Projects are selected based on funding and regulations. Each Division and Department in the City evaluates potential projects on an annual basis. Most are based on the City's adopted master plans and bonds. Placement on the "pre-qualification" list does not guarantee a firm will be contracted during the timeframe indicated in the RFQ.*

Q: Is the city looking primarily for firms with Architecture and Engineering services in house or are individual firms providing one discipline encouraged to respond?

A: *Both will be considered by the City. Any entity may submit a response to this RFQ provided it is qualified to perform some or all of the scope of services described herein. The City reserves the right to subcategorize Other Professional Services in the final "pre-qualification" list. Such subcategorization would be based upon the range of other professional services proposed and evaluated in response to this solicitation, and the City's determination of qualifications and competence among those respondents.*

Q: Does the city of Killen currently have a the same award in place as described in this RFQ? If so, how many firms were selected and do you anticipate selecting the same number of firms for this RFQ?

A: *The City will select entities who demonstrate through their response to the RFQ an ability to provide the required professional services. See the attached Council resolution from the last professional services RFQ.*

Q. Is there an overall budget and budget per firm for this RFQ?

A. *No*

Q. As a firm with little experience working with the city of Killeen would providing project experience working with other municipalities in Central Texas meet qualification requirements?

A. *Yes, Section 6 on Page 16 of the RFQ does not specify that the experience had to be with the City of Killeen.*

Q. Regarding the Municipal Projects Requiring Professional Services for the City of Killeen. What kind of environmental sampling of analyses will be performed?

A. *Typical environmental sampling includes but is not limited to the following:*

Emergency Response:

BTEX & TPH. Sampling of air, water and soils to determine the pollutants of concern such that contaminated materials can be contained, remediated, and disposed of according to TCEQ regulations. Typical historical pollutants have included pesticides, herbicides, gasoline, other petroleum products, cooking oil, and non-hazardous profiles.

Water Quality:

Mercury by EPA 7470A; ICP-MS Metals by EPA 6020; Chemical Oxygen Demand by HACH 8000; TSS by SM2540D; Oil & Grease; E.Coli.; pH; DO

Q. For Content Requirements, Section 8 – Financial Statements, can we use financial statements with an INDEPENDENT ACCOUNTANT’S REVIEW REPORT in lieu of audited financial statements? If so, will Financial statements with an Independent Accountant’s Review Report for fiscal year ending 12/31/15 be accepted since they are not available for fiscal year ending 12/31/16?

A. *Yes.*

Q. Please provide a list of items, Schedule of Requirements, Scope of Work, Terms of Reference, Bill of Materials required.

A: *The RFQ packet can be downloaded at the City website at <http://www.killeentexas.gov/index.php?section=107>*

Q. Please provide soft copy of the Tender Document through email.

A: *The RFQ packet can be downloaded at the City website at <http://www.killeentexas.gov/index.php?section=107>*

Q. Please provide names of countries that will be eligible to participate in this tender.

A: *Any firm can submit their Statement of Qualifications. The RFQ packet can be downloaded at the City website at <http://www.killeentexas.gov/index.php?section=107>*

Q. Please provide information about the Tendering Procedure and Guidelines

A: *The RFQ packet can be downloaded at the City website at <http://www.killeentexas.gov/index.php?section=107>*

Q. What is the estimated Budget for this Purchase ?

A: *This is not a purchase. The RFQ is a Request for Statements of Qualifications for possible future projects.*

Q. Will there be any Extension of Bidding Deadline?

A: *There will be no extension. Also, this not a bid. This is a Request for Qualifications.*

Q. Are there any Addendum or Pre Bid meeting Minutes?

A: *This is addendum #1. There will be no pre-meeting.*

Please acknowledge receipt of Addendum No. 1 by signing below and returning to the Purchasing Office in your packet.

Randy Jimenez
Purchasing Manager

Acknowledgement:

Signature: _____

Print Name: _____

Title: _____

Company: _____

Date: _____